

# ERIE COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

March 20, 2024

TO:

Terrence D. McCracken, Secretary to the Authority

FROM:

John M. Catanzaro, Director of Operations / / C

SUBJECT:

Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced;
   along with a pink "Property Removed from Service" form for each hydrant and valve.
   These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

### ERIE COUNTY WATER AUTHORITY AUTHORIZATION FORM

For Approval/Execution of Documents (check which apply)

Contract: Project No.:										
Project Description: HYDRANT AND VALVE REPLACEMENTS										
Itan Danistina	_									
Item Description:   Agreement Professional Service Contract Amendment   BCD NYSDOT Agreement Contract Docume   Recommendation for Award of Contract Recommendation   Request for Proposals   X Other _EC'S		Change Order Addendum Bids								
Action Requested:  Board Authorization to Execute Legal Approval  Board Authorization to Award Execution by the Ch  Board Authorization to Advertise for Bids Execution by the Sec  Board Authorization to Solicit Request for Proposals  X Other BOARD RESOLUTION		the Authority								
Approvals Needed:										
APPROVED AS TO CONTENT:										
X Director of Operations John M Catanzaro	Date:	4/24/24								
Chief Operating Officer	Date: _									
X Executive Engineer Lenard + Knowlet	Date: _	5/13/2024								
Director of Administration	Date: _									
Risk Manager	Date: _									
Chief Financial Officer	Date: _									
Legal	Date: _									
APPROVED FOR BOARD RESOLUTION:										
X Secretary to the Authority	Date: _	5/13/2024								
Remarks:										

**Item No:** 

**Resolution Date:** 

#### FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

#### ERIE COUNTY WATER AUTHORITY CONSTRUCTION AUTHORIZATION

Projec		20220009	4		Auth	orization No.:	
Budge	et No.	200909				Date:	2/23/2022
					Inpu	itted By/Date:	nfn:3/20/2024
	2/23/2	022	Estimate Sta	rting Date	TITLE O	F PROJECT:	Replaced existing 6"
V.	2/23/2		Estimate Con				and Wildy Ave., Town of
X	yes	no	Retirement I	1	Cheektow		and whay reve., rown or
	X		Public Street		CHECKIOV	rugu	
	71		Private Righ		-		
			On Authority				
			Tax Districts		DETAILE	ED DESCRIP	ΓΙΟΝ AND PURPOSE:
Name	of Grar	itor of Easer			DETTHE	ED DESCRIT	Horring Ford OSE.
1 tuille	or Gran	itoi oi Lasei	Hent		Valve original	oinally installe	ed in 1905 under OCP 33, was
36			Date of Ease	ment			#R220010 and replaced with
			Date of Ease	· ·			under EC 7238. Old 6" gate
CLAS	S OF M	IAIN INSTA	ALLATION:				unrepairable. Work done by
CLITIO	D O1 14	111111111111111111111111111111111111111	System Bette	erment		orces at ECW	
	*		Bldr/Cont/D		LC WAT	orces at Le W	т схрепзе.
			Owner Occu				
			Special Reve				·
			Special Reve	mue cont.			
		ESTIMA	ATE COST				*
(1)	Total I	Est. Cost		\$_11,693.84		RATI	FICATION
(2)			Meters and	\$			
	Service	e @					
(3)	Remov	al Cost Les	s Salvage	\$			
(4)	Gross	Investment		\$			
		DEDUC	т				
(5)	Const	Advance	,	\$	-		, .
(6)		e Conn.		\$	-		
(7)	Refund			\$	-		
(8)		ith. Invest.		\$	•		
(0)	1 (00 110			Ψ			,
	BI	UDGETAR'	Y DATA		-		
(9)	Tot. Bu	udget Expnd		\$			
(10)		uthorization		\$			
(11)	Pre Ap	proved		\$			
(12)	Tot. A	ovl. To Date		\$	2.		
(13)	Bal. Bi	idget Expnd	•	\$			· ·
		A DDD	OVALO			DECOLUTE	ON A DDD OVING
D			OVALS		A 11	RESOLUTIO	ON APPROVING
Prepara		S.Spi	-	(A	Adopted		
	or of Op	er. (p	hips	Carlo	Itam NI-		
Exec. I	Engr. Directo	JI	of novall	- 4-22-2029	Item No.		
Admn. Legal 1		)1					
Acct. I		-					
A LUUL. L	VIVI.						

#### ERIE COUNTY WATER AUTHORITY

Property Removed From Service

_	ed By/D		:3/20/2024				Pı	roject No.:	202200094	
G.L. N Pri. No		186	5.000	Contin	n. CLIT	TNI		D	nte: 2/22	/2022
Auth No.					cocation: CHTN Date: 2/23/2022 (Town)					2022
	nstalled								Public St.	(X)
Under	Under Auth. No.: OCP 33								or	
	Removed		2/23/202	2					e-Right-of-W	
Replac	ed Und	er:	EC 7238	IIID DI	- 115			Disp.	1. Book V	
			(EC#, OV	WIP, BI	.#)			Code:	2. Cost of	
Complete description of unit retired: (Record numbers if possible)  3. Salvage (Trade									e (Trade-in)	
Compi	icic desi	oription or	unit retire	a. (Itee	ora mamo	CIS II	possi	oic)		
				1	-6" Gate	Valve	,			
Department Head									artment Head	
FC	OR ACC	COUNTIN	IG DEPT.	USE (	DNLY.	DO N	TO	WRITE B	ELOW THI	
It	em Ret	ired	Disp.	Otro	Unit		Book	c Cost	Cost to	Salvage,
CPR	Page	& Line	Code Qty		Used		unit	Total	Remove	Trade-in Realized
										Teanzea
			General					RWIP	Disp.	
			Ledger #	t Pi	rimary Nun	nber		Auth. #	Code	Amount
		JE 32 (Dr)	186.000	1			VVI	vvvvvv	VVVVVV	
		JE 32 (Cr) JE 33 (Dr)	101.000 108.00	1	XXXXXX	XXX	XXX	XXXXXX	XXXXXX	
		JE 33 (Cr)	186.00	1.71						

#### FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

### ERIE COUNTY WATER AUTHORITY CONSTRUCTION AUTHORIZATION

Project No. 20220030	6		Autho	orization No.: EC 7400, R240009				
Budget No. 220906				Date: 11/22/2022				
			Inpu	tted By/Date: nfn:3/20/2024				
			_					
11/22/2022	Estimate Star	ting Date	TITLE OI	F PROJECT: Replaced existing 5'				
11/22/2022	Estimate Con	•	hydrant at	t 213 Roland Ave., City of Lackawanna				
x yes no	Retirement In			, ,				
x	Public Street							
	Private Right	of Way						
	On Authority							
	Tax Districts	зтюр	DETAILED DESCRIPTION AND PURPOSE:					
Name of Grantor of Easer			DETAILED DESCRIPTION AND FURFUSE.					
Name of Grantor of Easer	Hent		Hydrant a	minimally installed in 2020 under				
	D-4 CE			originally installed in 2020 under				
	Date of Easer	nent		202000058, was scrapped, retired under				
CL AGG OD MAD I DIGHT	ATT ATTION			and replaced with a 5' Kennedy K81				
CLASS OF MAIN INSTA				nder EC 7400. Old 5' Kennedy hydrant				
	System Better			pairable. Work done by ECWA Forces at				
	Bldr/Cont/De	0	ECWA ex	xpense.				
	Owner Occup							
	Special Rever	nue Cont.						
	,		-	*				
ESTIM	ATE COST							
(1) Total Est. Cost		\$ 9,955.45		RATIFICATION				
(2)	Meters and	\$						
Service @	interests and	Ψ	-					
(3) Removal Cost Les	s Salvage	\$						
(4) Gross Investment	5 Buivage	\$						
(4) Gross investment		Ψ	-					
DEDUC	CT		-					
	1 بـ	•	-	1				
		\$						
(6) Service Conn.		\$						
(7) Refunds		\$						
(8) Net Auth. Invest.		\$						
DV ID CDIT ( DV				, t				
BUDGETAR								
(9) Tot. Budget Expnd		\$						
(10) This Authorization		\$						
(11) Pre Approved		\$	a a	· ·				
(12) Tot. Apvl. To Date	<del>)</del>	\$						
(13) Bal. Budget Expnd	1.	\$						
		-		,				
APPR	ROVALS		0.0 10	RESOLUTION APPROVING				
Preparation S.Spi			Adopted	9				
Director of Oper.	le mi (i	tan	1	*				
Exec. Engr.	11 Kachti	-4/24-2024	Item No.					
Admn. Director	110000	10,00	200111 1 101	1				
Legal Dept.	10							
Acct Dept								

## ERIE COUNTY WATER AUTHORITY Property Removed From Service

Inputte	ed By/D	ate nfn:	3/20/2024				Pro	oject No	o.: 2	202200306	James Till
G.L. N		186	.000								
Pri. No			Location: LAC						Date	: 11/22	2/2022
Auth N				(To	wn)			~			
	nstalled:		2020				Pu	blic St.	(X)		
	Auth. N		Project #2		058		_			or	
	temoved		11/22/202	22						Right-of-W	
Replac	ed Und	er:	EC 7400	THE DI	115			Disp.		. Book V	
(EC#, OWIP, BI#) Code: 2. Cost of Remo 3. Salvage (Trad											
Complete description of unit retired: (Record numbers if possible)											
				1-5'	Kennedy	Hvdr	ant				
				1-3	Termical	Try dr	ant				
FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.											
			G DEP1.	USE C	JNLY.				BEI	LOW THI	
It	em Reti	red	Disp.	Otrz	Unit		Book	Book Cost nit Total		Cost to Remove	Salvage, Trade-in
CPR	Page	& Line	Code	Qty	Used	Per	unit				Realized
			General Ledger #		rimary Nun	nber		RWIP Auth. #		Disp. Code	Amount
		JE 32 (Dr)	186.000					rum. #		Code	

XXXXXXXXXX

XXXXXX

XXXXXXXXX

JE 32 (Cr)

JE 33 (Dr)

JE 33 (Cr)

101.000

108.00

186.00

#### FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

#### ERIE COUNTY WATER AUTHORITY CONSTRUCTION AUTHORIZATION

Budget No. 220906  Date: 12/14/2022 Inputted By/Date: nfn:3/20/2024  12/14/2022 Estimate Starting Date TITLE OF PROJECT: Replaced existing 5' hydrant at 714 Ridge Rd., City of Lackawanna  x yes no Retirement Involved x Public Street Private Right of Way
12/14/2022 Estimate Starting Date 12/14/2022 Estimate Complete Date x yes no Retirement Involved x Public Street Private Right of Way  TITLE OF PROJECT: Replaced existing 5' hydrant at 714 Ridge Rd., City of Lackawanna
12/14/2022 Estimate Complete Date x yes no Retirement Involved x Public Street Private Right of Way  Estimate Complete Date hydrant at 714 Ridge Rd., City of Lackawanna
12/14/2022 Estimate Complete Date x yes no Retirement Involved x Public Street Private Right of Way  Estimate Complete Date hydrant at 714 Ridge Rd., City of Lackawanna
x yes no Retirement Involved x Public Street Private Right of Way
x Public Street Private Right of Way
Private Right of Way
On Authority's Prop
Tax Districts DETAILED DESCRIPTION AND PURPOSE:
Name of Grantor of Easement
Hydrant originally installed in 1913 under OCP 3120
Date of Easement was scrapped, retired under #R240010 and replaced
with a 5' Kennedy K81 hydrant under EC 7401. Old
CLASS OF MAIN INSTALLATION:  5' Kennedy Standard hydrant was obsolete and
System Betterment unrepairable. Work done by ECWA Forces at ECWA
Bldr/Cont/Dev. Agree. expense.
Owner Occupant Cont.
Special Revenue Cont.
Special Revenue Conti
ESTIMATE COST
(1) Total Est. Cost \$ 6,832.93 RATIFICATION
(2) Meters and \$
Service @
(3) Removal Cost Less Salvage \$
(4) Gross Investment \$
DEDUCT
(5) Const. Advance \$
(6) Service Conn. \$
(7) Refunds \$
(8) Net Auth. Invest.
(σ) 1
BUDGETARY DATA
(9) Tot. Budget Expnd. \$
(10) This Authorization \$
(11) Pre Approved \$
(12) Tot. Apvl. To Date \$
(13) Bal. Budget Expnd. \$
APPROVALS RESOLUTION APPROVING
Preparation S.Spier Adopted
Director of Oper. John M Catagon
Exec. Engr. If f. Karll 4-22-2024 Item No.
Admn. Director
Legal Dept.  Acct Dept

#### ERIE COUNTY WATER AUTHORITY Property Removed From Service

Inputte	ed By/D	ate nfn:	3/20/2024				Pr	oject No.:	202300086	
G.L. N		186	.000							
Pri. No			I	Location	n: LAC			Da	te: 12/14	1/2022
Auth N			1012			(To	wn)	T	11' Q	(7/)
	nstalled:		1913	06		-	1	Public St.	(X)	
	Auth. Nemoved		OCP-312 12/14/20					Driveto	or -Right-of-W	yay ( )
	ed Und		EC 7401				-	Disp.	1. Book V	
Кергас	ed Olla	CI.		WIP BI	#)		-	Code:		
(EC#, OWIP, BI#) Code: 2. Cost of Remove 3. Salvage (Trade										
Complete description of unit retired: (Record numbers if possible)										
Compi		p vion or		. (2200		]	, , ,			
				1-5' Bu	ary Kenne	edy H	ydran	t		
									Depa	rtment Head
FO	RACC	COUNTIN	G DEPT.	USE C	DNLY.	DO N	TO	WRITE BI	ELOW THI	S LINE.
It	em Reti	red	Disp.		Unit		Book	Cost	Cost to	Salvage,
CPR	Daga	& Line	Code Qty		Used	Per unit Tota		Total	D	Trade-in
CPR	Page	& Line			0000	Per	um	Total		Realized
					PER PER					
										200
			General		. 37	1		RWIP	Disp.	A
			Ledger	#   P	rimary Nun	iber		Auth.#	Code	Amount
		JE 32 (Dr)	186.000				VVV	VVVVVV	VVVVVV	
		JE 32 (Cr) JE 33 (Dr)	101.000		XXXXXX	XXX	XXXXXXXX		XXXXXX	