

MINUTES of the GOVERNANCE COMMITTEE MEETING of the ERIE COUNTY WATER AUTHORITY held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 18th day of January 2024

PRESENT: Jerome D. Schad, Chair (via videoconference)
 Peggy A. LaGree, Vice Chair (via videoconference)
 Michele M. Iannello, Treasurer (via videoconference)
 Terrence D. McCracken, Secretary to the Authority (via teleconference)
 Joyce A. Tomaka, Chief Financial Officer (via teleconference)
 Mark S. Carney, General Counsel (via teleconference)
 Charles E. Eaton, Chief Operating Officer (via teleconference)
 Jen Hibit, Director of Human Resources (via teleconference)
 Leonard F. Kowalski, Executive Engineer (via teleconference)
 Sabrina A. Figler, Director of Drinking Water Quality (via teleconference)
 Jessica R. Brown, Comptroller (via teleconference)
 Lavonya C. Lester, Director of Administration (via teleconference)
 Katherine A. Gillette, Associate Attorney (via teleconference)
 David W. Aubertine, Director of Cybersecurity & IT (via teleconference)
 Matthew W. Barrett, Security Officer (via teleconference)

ATTENDEES:

PLEDGE TO THE FLAG

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 9:32 a.m. A quorum was present with three Commissioners.

II. READING OF MINUTES

Motion by Ms. LaGree seconded by Ms. Iannello and carried to read the Minutes of the Meeting held on Thursday, December 14, 2023.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

III. APPROVAL OF MINUTES

Motion by Ms. LaGree seconded by Ms. Iannello and carried to approve the Minutes of the Meeting held on Thursday, December 14, 2023.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

IV. REPORTS

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

1. Revised Procurement Policy

Lavonya Lester gave the Board a brief overview of the revised procurement policy. Commissioner LaGree thanked everyone involved for their hard work to complete the task.

Motion by Ms. LaGree, seconded by Ms. Iannello and carried to recommend that the Board approve the adoption of the revised Procurement Policy.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

2. Revised Parking Reimbursement Policy

Joyce Tomaka discussed the proposed changes to the Parking Reimbursement Policy.

Motion by Ms. LaGree, seconded by Ms. Iannello and carried to recommend that the Board approve the adoption of the revised Procurement Policy.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

VIII. - ADJOURNMENT

Motion by Ms. LaGree seconded by Ms. Iannello and carried that the meeting adjourn at 9:36 a.m.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

A handwritten signature in black ink, appearing to read 'T.D. McCracken', with a long horizontal flourish extending to the right.

Terrence D. McCracken
Secretary to the Authority

ALH