

**ITEM 1 - AUTHORIZATION TO ACCEPT THE PROPOSAL OF SIRIUS COMPUTER SOLUTIONS, LLC TO PROVIDE AN IBM iSERIES HARDWARE UPGRADE, PROJECT NO. 202400002**

Motion by           seconded by

**WHEREAS**, the Erie County Water Authority (the "Authority") recently issued a Request for Proposals (the "RFP") to qualified firms to provide an IBM iSeries Hardware Upgrade; and

**WHEREAS**, a copy of the RFP was issued to twenty-five (25) firms and posted on the Authority's website; and

**WHEREAS**, a sole vender, Sirius Computer Solutions, LLC , responded to the RFP; and

**WHEREAS**, the RFP process was conducted pursuant to the enacted state legislation (New York State Finance Law §§139-j and 139-k) and the Authority's Purchasing Guidelines, Policies and Procedures; and

**WHEREAS**, Sirius Computer Solutions, LLC had demonstrated a good understanding of the scope and requirements of the contract; and

**WHEREAS**, after the proposal was reviewed and discussed among the review committee, it was determined that Sirius Computer Solutions, LLC was a responsible bidder qualified to perform the project; and

**WHEREAS**, David W. Aubertine, Director of Cybersecurity and Information Technology recommends that the Authority accept the proposal of Sirius Computer Solutions, LLC to provide an IBM iSeries Hardware Upgrade; and

**WHEREAS**, the Authority's 2024 Capital Budget includes funds for this project under Unit 8525 Information Technology, Item No. 101736 IBM Power System Upgrade;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accepts the proposal of Sirius Computer Solutions, LLC to provide an IBM iSeries Hardware Upgrade; and be it further

**RESOLVED:** That the Chair is hereby authorized to execute said agreement on behalf of the Authority.

Ayes:

Noes:

02/22/24-alh

**ITEM 2 - AUTHORIZATION TO ACCEPT THE PROPOSAL OF PROFOUND LOGIC TO PROVIDE AN IBM iSERIES MODERNIZATION SOFTWARE, PROJECT NO. 202400002**

Motion by           seconded by

**WHEREAS**, the Erie County Water Authority (the "Authority") recently issued a Request for Proposals (the "RFP") to qualified firms to provide an IBM iSeries Modernization Software; and

**WHEREAS**, a copy of the RFP was issued to five (5) firms and posted on the Authority's website; and

**WHEREAS**, Fresche Solutions and Profound Logic responded to the RFP; and

**WHEREAS**, the RFP process was conducted pursuant to the enacted state legislation (New York State Finance Law §§139-j and 139-k) and the Authority's Purchasing Guidelines, Policies and Procedures; and

**WHEREAS**, software evaluations including demonstrations were conducted for the review committee and senior stakeholders within the Authority; and

**WHEREAS**, Profound Logic demonstrated a good understanding of the scope and requirements of the contract; and

**WHEREAS**, after the proposals were reviewed and discussed among the review committee, it was determined that Profound Logic was the lowest bidder qualified to perform the project; and

**WHEREAS**, David W. Aubertine, Director of Cybersecurity and Information Technology recommends that the Authority accept the proposal of Profound Logic to provide IBM iSeries Modernization Software; and

**WHEREAS**, the Authority's 2024 Capital Budget includes funds for this project under Unit 8525 Information Technology, Item No. 101682 Power System Modernization;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accepts the proposal of Profound Logic to provide IBM iSeries Modernization Software; and be it further

**RESOLVED:** That the Chair is hereby authorized to execute said agreement on behalf of the Authority.

Ayes:  
Noes:

02/22/24-alh

**ITEM 3 - AUTHORIZATION TO ENTER INTO A SERVICE AGREEMENT WITH TIME WARNER CABLE NORTHEAST, LLC D/B/A SPECTRUM TO PROVIDE AND INSTALL AN ETHERNET PRIVATE LINE SERVICE (FIBER POINT-TO-POINT) AT VARIOUS ERIE COUNTY WATER AUTHORITY LOCATIONS, PROJECT NO. 201800158**

Motion by      seconded by

**WHEREAS**, the Erie County Water Authority (the “Authority”) has a need for increased security at remote locations within the Authority; and

**WHEREAS**, for security cameras to be installed, additional internet connectivity will need to be installed at certain remote locations; and

**WHEREAS**, the Authority proposes to install increased security to three (3) to four (4) remote locations per year; and

**WHEREAS**, the bandwidth requirements for the remote locations will be the same as other locations with similar requirements under the current agreement (\$1,000.00 MRC per site) bringing the total MRC on the new contract to \$4,000.00; and

**WHEREAS**, there are additional one-time construction fees related to the installation of the new service at the four remote locations totaling more than \$100,000.00; and

**WHEREAS**, Time Warner Cable Northeast, LLC d/b/a Spectrum (“Spectrum”) has advised that if the new service contract is signed for a 5-year duration, the construction costs will be waived in full; and

**WHEREAS**, the pricing for the new services follow the NYS OGS Contract; and

**WHEREAS**, David W. Aubertine, Director of Cybersecurity and Information Technology recommends executing a Service Agreement with Spectrum for the above services; and

**WHEREAS**, the Authority’s 2024 O&M Budget includes funds for this project under Unit 8525 Information Technology, Item No. 23 Telephone;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority’s Board of Commissioners approve entering into a Service Agreement with Spectrum for the above services; and be it further

**RESOLVED:** That the Chair is authorized to execute the Service Agreement on behalf of the Authority.

Ayes:

Noes:



Noes:

02/22/24-ah

**ITEM 5 - AWARD OF CONTRACT TO ADVANCED ANALYTICAL SOLUTIONS, LLC FOR THE FURNISHING AND DELIVERING OF CHEMISTRY AND MICROBIOLOGY PROFICIENCY SAMPLES AND CHEMISTRY STANDARDS FOR ONE YEAR, PROJECT NO. 202400005 - \$45,875.00**

Motion by                      seconded by

**WHEREAS**, the Erie County Water Authority (the “Authority”) advertised in Construction Exchange and the New York State Contract Reporter on the 20<sup>th</sup> day of December 2023, a notice inviting sealed bids in accordance with Public Authorities Law §1069 for the furnishing and delivering of Chemistry and Microbiology Proficiency Samples and Chemistry Standards for One Year; and

**WHEREAS**, Authority personnel opened sealed bids in the office of the Authority on the 16<sup>th</sup> day of January 2024, at 11:00 a.m., local time, and were as follows:

<b>BIDDERS</b>	<b>AMOUNT</b>
Advanced Analytical Solutions, LLC*	\$45,875.00

\*Only bid received; and

**WHEREAS**, Michael W. Wymer, Sr. Production Engineer and Leonard F. Kowalski, Executive Engineer have reviewed the specifications and bid and determined that Advanced Analytical Solutions, LLC is a responsible bidder qualified to perform the project and have recommended that a contract be awarded to that firm for the abovementioned project; and

**WHEREAS**, the Authority’s 2024 O&M Budget includes funds for this project under Unit 1010 Sturgeon Point Plant, Item No. 10 Materials and Supplies; Unit 1015 Van de Water Plant, Item No. 10 Material and Supplies and Unit 1030 Water Quality Assurance, Item No. 10 Material and Supplies;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority awards the contract to Advanced Analytical Solutions, LLC as a responsible bidder for the abovementioned project, and be it further

**RESOLVED:** That the Chair is authorized to execute a contract with Advanced Analytical Solutions, LLC for the furnishing and delivering of Chemistry and Microbiology Proficiency Samples and Chemistry Standards for One Year as a unit price contract for the estimated total amount of \$45,875.00.

Ayes:  
Noes:

02/22/24-alh

**ITEM 6 - APPROVAL OF CHANGE ORDER NO. 1 OF ATLAS PAINTING AND SHEETING CORP. FOR CONTRACT NO. W-034-C WATER STORAGE TANK REFURBISHING - COLVIN, PROJECT NO. 202100193**

Motion by                      seconded by

**WHEREAS**, on July 20, 2023, the Erie County Water Authority's (the "Authority") Board of Commissioners (the "Board") approved a resolution to enter into a Contract with Atlas Painting and Sheeting Corp. (the "Contractor") for Water Storage Tank Refurbishing – Colvin, identified as W-034-C (the "Contract"); and

**WHEREAS**, the Contractor has submitted Change Order No. 1 to change the Contract to extend the duration of the contract through September 1, 2024; and

**WHEREAS**, the change order is necessary to allow for the completion of site restoration; and

**WHEREAS**, the reason for said change is due to the weather conditions not conducive to site restoration work; and

**WHEREAS**, Michael W. Wymer, Sr. Production Engineer and Leonard F. Kowalski, Executive Engineer recommend approval of said Change Order No. 1;

**NOW, THEREFORE, BE IT RESOLVED:**

That Change Order No. 1 of Atlas Painting and Sheeting Corp. to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chair is authorized to execute said Change Order No. 1 on behalf of the Authority.

Ayes:

Noes:

02/22/24-alh

**ITEM 7 - APPROVAL OF CHANGE ORDER NO. 1 OF CONCRETE APPLIED TECHNOLOGIES CORP. d/b/a CATCO FOR EXCAVATED MATERIAL REMOVAL & DISPOSAL, IDENTIFIED AS CONTRACT NO. 22-22-05, PROJECT NO. 202200013**

Motion by                      seconded by

**WHEREAS**, on April 7, 2022, the Erie County Water Authority's (the "Authority") Board of Commissioners (the "Board") approved a resolution to enter into a Contract with Concrete Applied Technologies Corp. d/b/a CATCO (the "Contractor") for Excavated Material Removal & Disposal, identified as contract no. 22-22-05 (the "Contract"); and

**WHEREAS**, the Contractor has submitted Change Order No. 1 to change the Contract to extend the duration of the contract through May 31, 2024; and

**WHEREAS**, the change order is necessary to allow for continuous spoils removal until such time as a similar contract can be executed for 2024 through 2026; and

**WHEREAS**, the reason for said change is due to additional time needed to review the contract language covering excavated material disposal that may require further modifications to the bid documents and a delay in advertising; and

**WHEREAS**, Michael J. Quinn, Sr. Distribution Engineer and Leonard F. Kowalski, Executive Engineer recommend approval of said Change Order No. 1;

**NOW, THEREFORE, BE IT RESOLVED:**

That Change Order No. 1 of Concrete Applied Technologies Corp. d/b/a CATCO to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chair is authorized to execute said Change Order No. 1 on behalf of the Authority.

Ayes:

Noes:

02/22/24-alh





**RESOLVED:** That the Chair is authorized to execute Amendment No. 2 on behalf of the Authority.

Ayes:

Noes:

02/22/24-alh



**ITEM 10 -RATIFICATION OF THE INSTALLATION OF HYDRANTS AND VALVES  
AND RETIREMENT OF EXISTING HYDRANTS AND VALVES - VARIOUS  
LOCATIONS**

Motion by                      seconded by

**WHEREAS**, the Engineering Department of the Erie County Water Authority (the "Authority") advised that hydrants and valves were installed as part of the Authority's program to keep pace with improvements in firefighting technology, as follows:

Replaced existing 5' hydrant at Kraus Road and Greiner Road, Town of Clarence with a new 5' Kennedy K81 hydrant on 10/09/2023. Work done by ECWA forces under Work Authorization No. 107.200 7366.

Hydrant originally installed prior to 10/01/1999 was scrapped and retired under Retirement Authorization No. R230047.

Replaced existing 6" valve at Coronation Drive and Castle Court, Town of Amherst with a new 6" resilient seat valve on 11/20/2023. Work done by ECWA forces under Work Authorization No. 107.200 7384.

Valve originally installed in 1954 was scrapped and retired under Retirement Authorization No. R230061.

Replaced existing 6" valve at 179 Getzville Road, Town of Amherst with a new 6" resilient seat valve on 11/21/2023. Work done by ECWA forces under Work Authorization No. 107.200 7374.

Valve originally installed in 1957 was scrapped and retired under Retirement Authorization No. R230054.

Replaced existing 5' hydrant at 3465 Union Road, Town of Cheektowaga with a new 5' Kennedy K81 hydrant on 10/24/2023. Work done by ECWA forces under Work Authorization No. 107.200 7378.

Hydrant originally installed on 11/22/2004 was scrapped and retired under Retirement Authorization No. R230058.

Replaced existing 5' hydrant at 7340 Salt Road, Town of Clarence with a new 5' Kennedy K81 hydrant on 10/24/2023. Work done by ECWA forces under Work Authorization No. 107.200 7379.

Hydrant originally installed prior to 10/01/1999 was scrapped and retired under Retirement Authorization No. R230059.

Installed a new 12" resilient seat valve at 9960 County Road, Town of Clarence on 10/18/2023. Work done by ECWA forces under Work Authorization No. 107.200 7380.

Replaced existing 5' hydrant at 8630 Main Street, Town of Clarence with a new 5' Kennedy

K81 hydrant on 10/30/2023. Work done by ECWA forces under Work Authorization No. 107.200 7377.

Hydrant originally installed prior to 10/01/1999 was scrapped and retired under Retirement Authorization No. R230057.

Replaced existing 5' hydrant at 8687 East Eden Road, Town of Eden with a new 5' Kennedy K81 hydrant on 11/08/2023. Work done by ECWA forces under Work Authorization No. 107.200 7375.

Hydrant originally installed prior to 01/06/2020 was scrapped and retired under Retirement Authorization No. R230055.

Installed a new 8" resilient seat valve at Clearview Way at Lake Avenue, Town of Hamburg on 10/12/2023. Work done by ECWA forces under Work Authorization No. 107.200 7381.

Installed a new 6' Kennedy K81 hydrant at Clearview Way at Lake Avenue, Town of Hamburg on 10/12/2023. Work done by ECWA forces under Work Authorization No. 107.200 7382.

Replaced existing 6" valve at Burroughs Avenue and Smith Drive, City of Lackawanna with a new 6" resilient seat valve on 11/01/2023. Work done by ECWA forces under Work Authorization No. 107.200 7376.

Valve originally installed in 1950 was scrapped and retired under Retirement Authorization No. R230056.

Replaced existing 6" valve at Cranbrook Road and Canton Street, City of Tonawanda with a new 6" resilient seat valve on 10/17/2023. Work done by ECWA forces under Work Authorization No. 107.200 7383.

Valve originally installed prior to 08/18/2004 was scrapped and retired under Retirement Authorization No. R230060.

Installed a new 12" resilient seat valve at Willet Road, 56' south of centerline of Willet Road, City of Lackawanna on 12/13/2023. Work done by ECWA forces under Work Authorization No. 107.200 7388.

Replaced existing 5' hydrant at 186 Willet Road, City of Lackawanna with a new 5' Kennedy K81 hydrant on 12/13/2023. Work done by ECWA forces under Work Authorization No. 107.200 7389.

Hydrant originally installed in 1929 was scrapped and retired under Retirement Authorization No. R240002.

Installed a new 12" resilient seat valve at 244 Willet Road, City of Lackawanna on 12/12/2023. Work done by ECWA forces under Work Authorization No. 107.200 7390.

Replaced existing 8" valve at 59 Frederick Road, City of Tonawanda with a new 8" resilient

seat valve on 12/14/2023. Work done by ECWA forces under Work Authorization No. 107.200 7391.

Valve originally installed prior to 08/18/2004 was scrapped and retired under Retirement Authorization No. R240003.

Replaced existing 8” valve at 115 Frederick Road, City of Tonawanda with a new 8” resilient seat valve on 12/14/2023. Work done by ECWA forces under Work Authorization No. 107.200 7392.

Valve originally installed prior to 08/18/2004 was scrapped and retired under Retirement Authorization No. R240004.

Replaced existing 5’ hydrant at Clinton Street and Hill Street, City of Tonawanda with a new 5’ Kennedy K81 hydrant on 11/27/2023. Work done by ECWA forces under Work Authorization No. 107.200 7387.

Hydrant originally installed prior to 08/18/2004 was scrapped and retired under Retirement Authorization No. R240001; and

**WHEREAS**, Leonard F. Kowalski, Executive Engineer ratifies said installations and work;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Board of Commissioners of the Authority approve the retirement of the abovementioned hydrants and valves at the abovementioned locations; and be it further

**RESOLVED:** That the installation of the new hydrants and valves in the abovementioned locations, as part of the Authority's continuing program to improve its facilities is hereby approved, ratified and confirmed.

Ayes:

Noes:

02/22/24-alh

**ITEM 11 - APPROVAL OF ONE-YEAR LEAVE OF ABSENCE FOR JORDAN GRIMALDI (CCII)**

Motion by                      seconded by

**WHEREAS**, the Erie County Water Authority (the "Authority") is subject to the Rules for the Classified Civil Service of the County of Erie (the "County Rules"), pursuant to Public Authorities Law § 1053(3) and Civil Service Law § 20; and

**WHEREAS**, Rule XVIII, Subdivision 2, provides, "A leave of absence without pay, not to exceed one year, may be granted to an employee by an appointing officer;" and

**WHEREAS**, Policy No. 61 determines the "appointing officer" to be the "Members of the Authority," and states, "The ultimate decision as to whether or not the leave without pay will be granted rests with the Members of the Authority;" and

**WHEREAS**, subdivision 2 of the Rule XVIII gives the Members of the Authority complete discretion to grant an unpaid leave for a one-year period with only a notice being sent to the County Personnel Director; and

**WHEREAS**, subdivisions 3 and 5 of the Rule XVIII give the sole discretion to the County Personnel Director to extend such a leave of absence for a period of more than one year; and

**WHEREAS**, Jordan Grimaldi, Line Maintenance Operator has requested a one-year leave of absence effective February 1, 2024;

**NOW, THEREFORE, BE IT RESOLVED:**

Jordan Grimaldi's one-year leave of absence from his position of Line Maintenance Operator until January 31, 2025 or such other time as approved by the Erie County Personnel Director is hereby approved, ratified and confirmed.

Ayes:

Noes:

02/22/24-alh

**ITEM 12 - AUTHORIZATION FOR SABRINA FIGLER, DIRECTOR OF WATER QUALITY AND JAMES FIGLER, SENIOR ANALYTICAL CHEMIST (WATER QUALITY) TO ATTEND THE AWWA 2024 ANNUAL CONFERENCE AND EXPO (ACE) IN ANAHEIM, CA**

Motion by                      seconded by

**WHEREAS**, the Erie County Water Authority deems it advisable for Sabrina Figler, Director of Water Quality and James Figler, Senior Analytical Chemist (Water Quality) to attend the AWWA 2024 Annual Conference and Expo (ACE) In Anaheim, CA at a total estimated cost of \$4,656.00;

**NOW, THEREFORE, BE IT RESOLVED:**

That Sabrina Figler, Director of Water Quality and James Figler, Senior Analytical Chemist (Water Quality) are authorized to travel to Anaheim, CA from June 10, 2024 to June 14, 2024 to attend the AWWA 2024 Annual Conference and Expo (ACE) at a total estimated cost of \$4,656.00.

Ayes:

Noes:

02/22/24-alh



**ITEM 13 - AUTHORIZATION FOR SABRINA FIGLER, DIRECTOR OF WATER QUALITY TO ATTEND THE AWWA 2024 WATER MATTERS! FLY-IN IN WASHINGTON, DC**

Motion by                      seconded by

**WHEREAS**, the Erie County Water Authority deems it advisable for Sabrina Figler, Director of Water Quality to attend the AWWA 2024 Water Matters! Fly-In in Washington DC at a total estimated cost of \$225.00;

**NOW, THEREFORE, BE IT RESOLVED:**

That Sabrina Figler, Director of Water Quality is authorized to travel to Washington, DC from April 8, 2024 to April 10, 2024 to attend the AWWA 2024 Water Matters! Fly-In at a total estimated cost of \$225.00.

Ayes:  
Noes:

02/22/24-alh

02/22/24-alh

**ITEM 14 - AUTHORIZATION FOR LEONARD KOWALSKI, EXECUTIVE ENGINEER, MICHAEL WYMER, SENIOR PRODUCTION ENGINEER, DAVID PATTON, SENIOR PRODUCTION ENGINEER, MICHAEL QUINN, SENIOR DISTRIBUTION ENGINEER, MARK JARMUZ, DISTRIBUTION ENGINEER, AND JO FRONCZAK, LABORATORY TECHNICIAN (ENVIRONMENTAL MICROBIOLOGY) TO ATTEND THE NYSAWWA ANNUAL WATER EVENT IN SARATOGA SPRINGS, NY**

Motion by                      seconded by

**WHEREAS**, the Erie County Water Authority deems it advisable for Leonard Kowalski, Executive Engineer, Michael Wymer, Senior Production Engineer, David Patton, Senior Production Engineer, Michael Quinn, Senior Distribution Engineer, Mark Jarmuz, Distribution Engineer, And Jo Fronczak, Laboratory Technician (Environmental Microbiology) to attend the NYSAWWA Annual Water Event in Saratoga Springs, NY at a total estimated cost of \$6,189.00;

**NOW, THEREFORE, BE IT RESOLVED:**

That Leonard Kowalski, Executive Engineer, Michael Wymer, Senior Production Engineer, David Patton, Senior Production Engineer, Michael Quinn, Senior Distribution Engineer, Mark Jarmuz, Distribution Engineer, And Jo Fronczak, Laboratory Technician (Environmental Microbiology) are authorized to travel to Saratoga Springs, NY from April 8, 2024 to April 11, 2024 to attend the NYSAWWA Annual Water Event at a total estimated cost of \$6,189.00.

Ayes:

Noes:

02/22/24-alh

**ITEM 15 - AUTHORIZATION TO ADOPT THE ERIE COUNTY WATER AUTHORITY'S  
2023 FINANCIAL DISCLOSURE STATEMENT FORM AND 2023 VENDOR  
LIST**

Motion by           seconded by

**WHEREAS**, on February 22, 2024, the Governance Committee (the “Committee”) of the Erie County Water Authority (the “Authority”) conducted an annual review of the Authority’s Whistleblower Protection Policy, In-House Financial Disclosure Statement and Vendor List for the previous calendar year and any reports or recommendations submitted to the Committee by the Authority’s Independent Ethics Panel (the “Panel”); and

**WHEREAS**, following this annual review, the Committee recommends no changes to the Authority’s Whistleblower Protection Policy; and

**WHEREAS**, the Committee recommends for approval a Financial Disclosure Statement, as amended for calendar year 2023 and a 2023 Vendor List;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Board of Commissioners adopts 2023 ECWA Financial Disclosure Statement and 2023 Vendor List.

Ayes:

Noes:

**ITEM 16 – AUTHORIZATION TO REVISE AND ADOPT THE ERIE COUNTY WATER AUTHORITY’S CODE OF ETHICS & CONFLICTS OF INTEREST POLICY**

Motion by           seconded by

**WHEREAS**, on February 22, 2024, the Governance Committee (the “Committee”) of the Erie County Water Authority (the “Authority”) conducted an annual review of the Authority’s Code of Ethics & Conflicts of Interest Policy submitted to the Committee by the Authority’s Independent Ethics Panel (the “Panel”); and

**WHEREAS**, following this annual review, the Committee recommends to the Board of Commissioners (the “Board”) the adoption of a revised Code of Ethics & Conflicts of Interest Policy (“Policy No. 11”), adding previously approved designated employee job titles to the list of individuals required to file an annual Financial Disclosure Statement to the Authority; and

**WHEREAS**, in order to ensure that Policy No. 11 is consistent with the Financial Disclosure Statement, the Panel recommends an additional subsection (f) to be added under “Section 4 Duty to Report” stating:

If you are an attorney in private practice, you must disclose if you or any member of your practice represents any county, city, town or village (ie: municipal corporation), Indian nation or tribe, or any entity which conducts business with the Erie County Water Authority;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Board of Commissioners adopts the revised Erie County Water Authority Code of Ethics & Conflicts of Interest Policy; and be it further

**RESOLVED:** That the Secretary is hereby directed to post the revised Code of Ethics & Conflicts of Interest Policy on the Authority website.

Ayes:

Noes:

02/22/24-alh

**ITEM 17 – AUTHORIZATION TO DEEM THIRTY-FIVE (35) VENDORS AS STANDARDIZED SINGLE SOURCE VENDORS**

Motion by           seconded by

**WHEREAS**, Article IV, Title 2 §2824 (1) (e) of the Public Authorities Law requires boards of state and local authorities to adopt written policies and procedures for the procurement of goods and services; and

**WHEREAS**, Pursuant to the Erie County Water Authority’s (the “Authority”) By-Laws Article IV, § 2(a), the Members of the Authority shall oversee the management of the affairs of the Authority including the reviewing and updating of procurement policies; and

**WHEREAS**, on January 18, 2024, the Authority’s Board of Commissioners (the “Board”) approved the adoption of the Authority’s newly revised Procurement Policy (the “Policy”); and

**WHEREAS**, the Policy permits the Board to deem certain vendors as standardized single source vendors; and

**WHEREAS**, Authority personnel requested thirty-five (35) vendors to be deemed as standardized single source vendors due to the items being compatible with existing equipment, inventory, systems, programs, or services; and

**WHEREAS**, the list of such vendors is attached to this resolution; and

**WHEREAS**, Lavonya Lester, Director of Administration has reviewed each of the requested vendors and the services or equipment they supply to the Authority and found they met the qualifications to be deemed as standardized single source vendors; and

**WHEREAS**, Lavonya Lester, Director of Administration recommends that the Board adopt the thirty-five (35) vendors as standardized single source vendors;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Board of Commissioners deems the thirty-five (35) vendors listed on the attached document as standardized single source vendors; and be it further

**RESOLVED:** That the Secretary is hereby directed to post the list of thirty-five (35) vendors as Appendix A to the Procurement Policy on the Authority’s website.

Ayes:

Noes:

02/22/24-alh

## PROPOSED STANDARDIZED SINGLE SOURCE VENDORS

VENDOR	PRODUCT
Automatech, Inc. (V3238)	General Electric iFix (SCADA) Software Maintenance, Support & Professional Services
Ayyeka, Inc. (V4425)	Wavelet Pressure Data Logger
Azteca Systems, Inc. (V3409)	Cityworks-related Services
Curtis Power Solutions, LLC (V4303)	Parts and Service for MTU Generators
Eaton Corporation (V5187)	Three Phase Uninterruptable Power Supply Service & Support
Environmental Systems Research Institute, Inc. (ESRI) (V5102)	Geographical Information System (GIS) Software Service, Licensing, Maintenance & Support
ESC Environmental (V2474)	Grundfos Chemical Metering Pumps
Everett J. Prescott, Inc. (V4121)	American Darling Hydrants, Waterous Valves & Repair Parts
Gutermann, Inc. (V5597)	Acoustic Leak Detection Loggers
Hach Company (V0934)	Process & Optimization Controller Buffer Solutions, Sensors, Probes, Etc. for Water Quality Instrumentation Equipment Maintenance & Calibration Services
Idexx Distribution, Inc. (V5822)	Colilert Media & Associated Equipment/Consumables
Innomotics, LLC (V4364) f/k/a Siemens Industry, Inc. (V8179)	Variable Frequency Drives used at Sturgeon Point Water Treatment Plant, Van de Water Raw Water & Ball Pump Station
Kenworth Northeast Group, Inc. (V6205)	Parts & Service for Kenworth Class 7 & 8 Vehicles
Kinsley Group, Inc. (V6190)	Parts & Service for Kohler Generators
Koester Associates, Inc. (V6114)	Peristaltic Chemical Feed Pump Replacement Elements – Designated Distributor to Watson Marlow, Inc.
Lenovo Global Technology (United States) (V6486)	Licensing & Maintenance on Servers at Ellicott Square & Service Center
Microsoft Corporation (V6966)	Microsoft Azure Cloud Hosted Services for Cityworks, ADFS & GIS
Milton Cat (V4908)	Parts & Service for Caterpillar Generators
Moley Magnetics, Inc. (V2794)	Mechanical Seals
Neptune Technology Group, Inc. (V1403)	Water Meters and Repair Parts
Regional International of WNY, Inc. (V7133)	Parts & Service for International Class 7 Heavy Duty Vehicles
RITEC Enterprises (V5055)	ATI Chlorine Residual & pH Analyzers
Rosemount, Inc. (V5042)	Instrumentation Devices at Treatment Plants, Pump Stations & Tanks
Ross Valve Manufacturing Co., Inc. (V1671)	Repair Kits & Replacement Parts for Control & Pressure Valves
Schweitzer Engineering Laboratories, Inc.	Materials for Conversion of SEL-3332 Intelligent Server Computer and two SEL-2032 Communications Processors at Sturgeon Point Water Treatment Plant
Securitas Technology Corporation (V0287)	Door Access & Security Systems
SEL Engineering Services, Inc.	Electrical Engineering Services for Real Time Automation Controller Upgrade
T. Mina Supply, Inc. (V6767)	A.P. Smith Hydrants & Repair Parts
Thomson Reuters - West (V2113)	Westlaw Legal Research Service
TI-Sales, Inc. (V8480)	AVK Hydrants & Repair Parts
Toshiba International Corp. (V2738)	Variable Frequency Drives at Van de Water Water Treatment Plant
Trimble, Inc. (V2709)	Telog Transient Pressure Monitors
Watson Marlow, Inc. (V8322)	Peristaltic Chemical Feed Pump Replacement Elements
Xylem, Inc. (V5554)	Dewatering Pump Rentals & Service
Yokogawa Fluid Imaging Technologies, Inc. (V0781)	FlowCam Instruments & Parts

**ITEM 18 - AUTHORIZATION FOR BOARD MEMBERS TO APPEAR AND PARTICIPATE IN BOARD MEETINGS BY VIDEOCONFERENCE UNDER EXTRAORDINARY CIRCUMSTANCES**

Motion by                      seconded by

**WHEREAS**, the New York State Legislature amended Section 103 of the Open Meetings Law under Chapter 56 of the Laws of 2022 (“Chapter 56”); and

**WHEREAS**, Chapter 56 adds Section 103-a of the Open Meetings Law, permitting the Erie County Water Authority (the “Authority”) to authorize its members to attend meetings by videoconferencing under extraordinary circumstances; and

**WHEREAS**, Section 103-a(2)(a) requires the Authority’s Board of Commissioners (the “Board”) to adopt a resolution following a public hearing authorizing the limited use of videoconferencing under such circumstances; and

**WHEREAS**, Section 103-a(2) allows for hybrid meetings by requiring “that a minimum number of members are present to fulfill the public body’s quorum requirement in the same physical location or locations where the public can attend”; and

**WHEREAS**, Section 103-a(2)(c) requires that members be physically present at any such meeting “unless such member is unable to be physically present at any such meeting location due to extraordinary circumstances...including disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member’s physical attendance at such meeting”; and

**WHEREAS**, in accordance with Section 103-a(2)(d), any members attending by videoconference must, except during executive session, be “heard, seen and identified, while the meeting is being conducted, including but not limited to any motions, proposals, resolutions, and any other matter formally discussed or voted upon”; and

**WHEREAS**, Section 103-a(2)(g) requires that any meeting where a member attends by videoconference be recorded, posted to the Erie County Water Authority webpage within five business days and transcribed upon request; and

**WHEREAS**, Section 103-a(2)(h) requires that members of the public be permitted to attend and participate, if authorized, in any meeting by videoconference when a member attends by videoconference;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Board authorizes its members who experience an extraordinary circumstance, as described above and further defined by any rules or written procedures latter adopted, to attend meetings by videoconference: (i) as long as a quorum of the members attend in-person at one or more locations open to the public; (ii) as long as the member can be seen, heard, and identified while the open portion of the meetings is being conducted; and (iii) as otherwise permitted under Chapter 56 of the laws of 2022; and be it further

**RESOLVED:** That the Erie County Water Authority shall create written procedures further governing its use of videoconferencing by its members in compliance with Chapter 56 of the Laws of 2022; and be it further

**RESOLVED:** That the Secretary is hereby directed to post the written procedures for member videoconferencing on the Authority's website.

Ayes:

Noes:

0/22/24-KAG:alh