

**MINUTES of the GOVERNANCE COMMITTEE MEETING of the ERIE
COUNTY WATER AUTHORITY held in the office, 295 Main Street, Room 350, Buffalo,
New York, on the 21st day of November 2024**

PRESENT: Jerome D. Schad, Chair
Peggy A. LaGree, Vice Chair
Michele M. Iannello, Treasurer
Terrence D. McCracken, Secretary to the Authority
Joyce A. Tomaka, Chief Financial Officer
Mark S. Carney, General Counsel
Charles E. Eaton, Chief Operating Officer
Leonard F. Kowalski, Executive Engineer
Jennifer Hibit, Director of Human Resources
Jessica R. Brown, Comptroller
Lavonya C. Lester, Director of Administration
Katherine A. Gillette, Senior Associate Attorney
David W. Aubertine, Director of Cybersecurity and Information Technology
Matthew W. Barrett, Security Officer

ATTENDEES:

PLEDGE TO THE FLAG

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 9:33 a.m. A quorum was present with three Commissioners.

II. READING OF MINUTES

III. APPROVAL OF MINUTES

IV. REPORTS

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

A. Revised Policy No. 97 Parking Reimbursement

Jessica Brown gave the Board a brief overview of Policy No. 97 Parking Reimbursement. Ms. Brown addressed the recent hikes in parking lot fees near the Ellicott Square building and proposed raising the current reimbursement from \$75 per month to \$100 per month. Ms. Brown noted that raising the monthly reimbursement amount would aid in retaining existing employees in the downtown location and would serve as a beneficial factor in attracting new talent. Chairman Schad stated that he has noticed the increase in prices.

Motion by Ms. LaGree, seconded by Ms. Iannello and carried to recommend that the Board approve and amend Policy No. 97 Parking Reimbursement.

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

B. Adoption of Policy No. 98 Notice to Employee

Mark Carney discussed a recent amendment to the New York State Public Officers Law § 87 to include an additional subdivision, § 87(6), which mandates public authorities to develop a policy concerning the notification of employees when their disciplinary records are requested.

Motion by Ms. LaGree, seconded by Ms. Iannello and carried to recommend that the Board approve and adopt Policy No. 98 Notice to Employee.

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None

VIII. - ADJOURNMENT

Motion by Ms. LaGree seconded by Ms. Iannello and carried that the meeting adjourn at 9:35 a.m.

DISCUSSION

None

VOTE

Ayes: Three; Commrs. Schad, LaGree and Iannello

Noes: None



Terrence D. McCracken
Secretary to the Authority

ALH