



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

December 9, 2024

To: Jerome D. Schad, Chair
Peggy A. LaGree, Vice Chair
Michele M. Iannello, Treasurer

From: Jessica R. Brown, Comptroller *JRB*

Subject: Salary Step and Longevity Increments

Pursuant to Article XI and Article XII of both collective bargaining agreements and Policy 27 in the Erie County Water Authority Human Resources Policy & Procedures Manual, the employees on the attached list are eligible for salary step and longevity increments as outlined on the attached lists effective January 1, 2025.

The eligibility list was prepared based on each employee's years of service with the Authority and the passage of time since the last granted increment. The list was reviewed by the Director of Human Resources for compliance with the Human Resources policy and the collective bargaining agreements.

Please consider approving the attached salary step and longevity increments at the December 19, 2024 meeting.

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____ **Project No.:** _____
Project Description: Salary Step and Longevity Increments

Item Description:

- | | | | |
|---|--|---|---------------------------------------|
| <input type="checkbox"/> Agreement | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD | <input type="checkbox"/> NYSDOT Agreement | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum |
| <input type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids | | |
| <input type="checkbox"/> Request for Proposals | | | |
| <input checked="" type="checkbox"/> Other <u>January 1, 2025 Salary Step and Longevity Increments</u> | | | |

Action Requested:

- | | |
|--|--|
| <input type="checkbox"/> Board Authorization to Execute | <input type="checkbox"/> Legal Approval |
| <input type="checkbox"/> Board Authorization to Award | <input type="checkbox"/> Execution by the Chairman |
| <input type="checkbox"/> Board Authorization to Advertise for Bids | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals | |
| <input checked="" type="checkbox"/> Other <u>Board Authorization to Approve Salary Step and Longevity Increments</u> | |

Approvals Needed:

APPROVED AS TO CONTENT:

- | | | |
|---|------------------------|-------------------------|
| <input checked="" type="checkbox"/> Comptroller | <u>Jessica R Brown</u> | Date: <u>12/6/2024</u> |
| <input type="checkbox"/> Executive Engineer | _____ | Date: _____ |
| <input type="checkbox"/> Director of Administration | _____ | Date: _____ |
| <input type="checkbox"/> Risk Manager | _____ | Date: _____ |
| <input type="checkbox"/> Chief Financial Officer | _____ | Date: _____ |
| <input checked="" type="checkbox"/> Legal | <u>Oppe Imme</u> | Date: <u>12/06/2024</u> |
| <input type="checkbox"/> | _____ | Date: _____ |

APPROVED FOR BOARD RESOLUTION:

- | | | |
|--|------------|------------------------|
| <input checked="" type="checkbox"/> Secretary to the Authority | <u>TCD</u> | Date: <u>12/9/2024</u> |
|--|------------|------------------------|

Remarks: See attached memo and list

Resolution Date: _____ **Item No:** _____

FIRST LONGEVITY INCREMENTS - JANUARY 2025

EMP NO	LAST NAME	FIRST NAME	TITLE	UNION CODE	GRADE	CURRENT STEP	NEW STEP	NEW HOURLY RATE	NEW ANNUAL SALARY
7	MEAHL	RICKY	CREW CHIEF (ECWA)	C	22F	5	5+1	39.349	81,845.92
13	TAYLOR	JOHN	WATER SERVICE CREW CHIEF	C	22F	5	5+1	39.349	81,845.92
56	SELPH	TIMOTHY	CREW CHIEF (ECWA)	C	22F	5	5+1	39.349	81,845.92
119	CASSENS	RYAN	PLANNER - GEOGRAPHIC INFORMATION SYSTEMS	C	17	5	5+1	38.692	80,479.36
122	ENGLE	JEFFREY	WATER TREATMENT PLANT OPERATOR	A	6B	5	5+1	32.280	67,142.40
125	CHESTNUT	DONNA	PLANNER - GEOGRAPHIC INFORMATION SYSTEMS	C	17	5	5+1	38.692	80,479.36
127	CARIAS	RANDY	WATER TREATMENT PLANT OPERATOR	A	6B	5	5+1	32.280	67,142.40
128	WILLSON	TIMOTHY	WATER TREATMENT PLANT OPERATOR	A	6B	5	5+1	32.280	67,142.40
129	FLEMING	SHERRY	ACCOUNT CLERK	C	5	5	5+1	30.336	63,098.88
142	NEWMAN	CHRISTOPHER	LINE MAINTENANCE OPERATOR	A	5A	5	5+1	31.340	65,187.20
143	SANOK	KATHY	MESSENGER	C	1	5	5+1	27.621	57,451.68
872	WYMER	MICHAEL	SENIOR PRODUCTION ENGINEER	E	30E	5	5+1	75.031	156,064.48
890	KOWALSKI	LEONARD	EXECUTIVE ENGINEER	E	35E	5	5+1	92.840	193,107.20
2032	MARSILLO	JONATHAN	LINE MAINTENANCE OPERATOR	A	5A	5	5+1	31.340	65,187.20