





ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

November 7, 2024

To: Jerome D. Schad, Chair
Peggy A. LaGree, Vice Chair
Michele M. Iannello, Treasurer

From: Joyce Tomaka, Chief Financial Officer 
Mark S. Carney, General Counsel 

Subject: January 1, 2025 Tariff Changes

The Finance and Legal departments have made changes to the Erie County Water Authority Tariff that is presented for your consideration at the November 21, 2024 board meeting. These changes are summarized below:

- §1.19-1.21 – Added definitions for these items that are listed under §13.
- §§2.19, 2.29, 2.36, 6.04, 6.07, 6.09 7.03 G and 7.05F – Added language to clarify existing provisions on the Authority’s disclaimer of liability relative to claims incidental to the service of water.
- §2.25 A – Hydrant permits will need to be applied for annually.
- §§9.08 C, 9.09 F and 9.09 G – Added provisions regarding consumer protection best practices for billing disputes and errors.
- §13.01 – Establishes new commodity volumetric rates and infrastructure investment charges for Small, Large, and Bulk Sale customers based on the budget adopted on October 17, 2024 effective January 1, 2025. The presentation of the quarterly and monthly billing was condensed for a simplified presentation of information.
- §13.03 C – Updates the small metered customer commodity volumetric rate and minimum charge for hydrant meter consumption based on the budget adopted on October 17, 2024 effective January 1, 2025.
- §14.05 B 2 – Reflects an increase in deposit for Hydrant Meters from \$1,000 to \$1,500
- §§14.06-14.09 and 14.13 – Reflects increases in all fees charged

Additional changes to references and other grammatical revisions have been made throughout the Tariff to incorporate any references to changes made above and ensure consistency.

Pursuant to §1054 of our enabling legislation, adopted changes must be published in two newspapers with general circulation in Erie County and filed in the County Clerk's office. The Authority has been publishing changes in The Buffalo News and The Buffalo Law Journal and will continue to use those newspapers for the 2025 changes unless otherwise directed.

Changes are also sent to the Authority's Bond Trustee and each municipality in our service area, as well as posted on our website.

Please call or email us with any questions.

cc C. Eaton
L. Kowalski
T. McCracken

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____ **Project No.:** _____
Project Description: Tariff Revisions effective January 1, 2025

Item Description:



| | | | |
|---|--|---|---------------------------------------|
| <input type="checkbox"/> Agreement | <input type="checkbox"/> Professional Service Contract | <input type="checkbox"/> Amendment | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> BCD | <input type="checkbox"/> NYSDOT Agreement | <input type="checkbox"/> Contract Documents | <input type="checkbox"/> Addendum |
| <input type="checkbox"/> Recommendation for Award of Contract | <input type="checkbox"/> Recommendation to Reject Bids | | |
| <input type="checkbox"/> Request for Proposals | | | |
| <input checked="" type="checkbox"/> Other <u>Tariff Revisions</u> | | | |

Action Requested:

| | |
|---|--|
| <input type="checkbox"/> Board Authorization to Execute | <input type="checkbox"/> Legal Approval |
| <input type="checkbox"/> Board Authorization to Award | <input type="checkbox"/> Execution by the Chairman |
| <input type="checkbox"/> Board Authorization to Advertise for Bids | <input type="checkbox"/> Execution by the Secretary to the Authority |
| <input type="checkbox"/> Board Authorization to Solicit Request for Proposals | |
| <input checked="" type="checkbox"/> Other <u>Authorization to revise Tariff</u> | |

Approvals Needed:

APPROVED AS TO CONTENT:

| | | |
|---|---|-------------------------|
| <input type="checkbox"/> Other (if Applicable) | _____ | Date: _____ |
| <input checked="" type="checkbox"/> Chief Operating Officer |  | Date: <u>11/07/2024</u> |
| <input checked="" type="checkbox"/> Executive Engineer |  | Date: <u>11/8/2024</u> |
| <input type="checkbox"/> Director of Administration | _____ | Date: _____ |
| <input type="checkbox"/> Risk Manager | _____ | Date: _____ |
| <input checked="" type="checkbox"/> Chief Financial Officer |  | Date: <u>11/07/2024</u> |
| <input checked="" type="checkbox"/> Legal |  | Date: <u>11/07/2024</u> |

APPROVED FOR BOARD RESOLUTION:

| | | |
|--|--|-------------------------|
| <input checked="" type="checkbox"/> Secretary to the Authority |  | Date: <u>11/12/2024</u> |
|--|--|-------------------------|

Remarks: _____

Resolution Date: _____ **Item No:** _____