



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

August 2, 2023

To: Terrence D. McCracken, Secretary to the Authority

From: Clayton J. Johnson, Production Engineer *CJJ*

Subject: One-Year Contract Extension – Amendment No. 1
Heating, Ventilating, and Air Conditioning (HVAC)
and Preventive Maintenance Work
ECWA Project No. 202200217

The following documents are attached:

- Authorization Form - this form provides the project name and project number, the action that is being requested of the Board, and it provides a list of approvals that are required prior to being acted on by the Board.
- Contract extension request letter dated July 14, 2023 from Greater Niagara Mechanical, Inc., Contractor.
- Three (3) originals of Amendment No. 1 request for Board action and execution by the Authority.

Greater Niagara Mechanical, Inc. has been contracted to perform service preventive maintenance, and boiler inspection work for Authority's HVAC systems. The current contract will expire on October 31, 2023. Greater Niagara Mechanical, Inc. has agreed to extend the contract for one additional year to October 31, 2024, under the same terms and conditions.

Greater Niagara Mechanical, Inc. has proven to be a highly capable and reliable contractor whose services are valuable in the operation of Authority facilities. Based on this information it is recommended that the Authority exercise the one-year extension.

Budget Information:

Department No.: 100 Production Department

- Unit No. 1020 Control Operations; O&M Item 19, Payment to Contractors – Other
- Unit No. 1010 Sturgeon Point Plant, O&M Budget Item No. 19 Payments to Contractors - Other
- Unit No. 1015 Van De Water Plant, O&M Budget Item No. 19 Payments to Contractors – Other

Department No.: 300 Administration

- Unit No. 3070 Facilities, O&M Budget Item No. 19 Payments to Contractors - Other

CJJ:jmf

Attachment

cc: L.Kowalski

L.Lester

M.Wymer

ECWA-379-2201-X-12