



## ERIE COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

January 09, 2025

TO: Terrence D. McCracken, Secretary to the Authority

FROM: John M. Catanzaro, Director of Operations *JmC*

SUBJECT: Board Authorization for Hydrant/Valve Replacements

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Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

ERIE COUNTY WATER AUTHORITY  
AUTHORIZATION FORM  
For Approval/Execution of Documents  
(check which apply)

<b>Contract:</b> _____	<b>Project No.:</b> _____
<b>Project Description:</b> <u>HYDRANT AND VALVE REPLACEMENTS</u>	

**Item Description:**

<input type="checkbox"/> Agreement	<input type="checkbox"/> Professional Service Contract	<input type="checkbox"/> Amendment	<input type="checkbox"/> Change Order
<input type="checkbox"/> BCD	<input type="checkbox"/> NYSDOT Agreement	<input type="checkbox"/> Contract Documents	<input type="checkbox"/> Addendum
<input type="checkbox"/> Recommendation for Award of Contract	<input type="checkbox"/> Recommendation to Reject Bids		
<input type="checkbox"/> Request for Proposals			
<input checked="" type="checkbox"/> Other <u>EC'S</u>			

**Action Requested:**

<input type="checkbox"/> Board Authorization to Execute	<input type="checkbox"/> Legal Approval
<input type="checkbox"/> Board Authorization to Award	<input type="checkbox"/> Execution by the Chairman
<input type="checkbox"/> Board Authorization to Advertise for Bids	<input type="checkbox"/> Execution by the Secretary to the Authority
<input type="checkbox"/> Board Authorization to Solicit Request for Proposals	
<input checked="" type="checkbox"/> Other <u>BOARD RESOLUTION</u>	

**Approvals Needed:**

**APPROVED AS TO CONTENT:**

<input checked="" type="checkbox"/> Director of Operations	<u>John M Catanzaro</u>	Date: <u>1/9/2025</u>
<input type="checkbox"/> Chief Operating Officer	_____	Date: _____
<input checked="" type="checkbox"/> Executive Engineer	<u>Leonard F. Konalchi</u>	Date: <u>1/14/2025</u>
<input type="checkbox"/> Director of Administration	_____	Date: _____
<input type="checkbox"/> Risk Manager	_____	Date: _____
<input type="checkbox"/> Chief Financial Officer	_____	Date: _____
<input type="checkbox"/> Legal	_____	Date: _____

**APPROVED FOR BOARD RESOLUTION:**

<input checked="" type="checkbox"/> Secretary to the Authority	<u>TG</u>	Date: <u>1/14/2025</u>
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**Remarks:** \_\_\_\_\_

<b>Resolution Date:</b> _____	<b>Item No:</b> _____
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FOR RECORD PURPOSES ONLY; WORK DONE  
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY  
CONSTRUCTION AUTHORIZATION**

Project No. 202400280  
Budget No. 240906

Authorization No.: EC 7469, R 240051  
Date: 11/01/24  
Inputted By/Date: 12/13/24 Imp

11/01/24 Estimate Starting Date  
11/01/24 Estimate Complete Date  
 yes  no Retirement Involved  
 Public Street  
Private Right of Way  
On Authority's Prop  
Tax Districts \_\_\_\_\_

TITLE OF PROJECT: Replaced existing 6' hydrant at 44 Luksin Dr. TOCY

Name of Grantor of Easement \_\_\_\_\_  
Date of Easement \_\_\_\_\_

DETAILED DESCRIPTION AND PURPOSE:  
Originally installed prior to 08/18/04, was scrapped, retired under #R 240051, and replaced with a 6' Kennedy K81 hydrant under EC 7469.  
Old 6' Darling hydrant was unrepairable.  
Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:  
\_\_\_\_\_  
System Betterment  
\_\_\_\_\_  
Bldr/Cont/Dev. Agree.  
\_\_\_\_\_  
Owner Occupant Cont.  
\_\_\_\_\_  
Special Revenue Cont.

**ESTIMATE COST**

\*RESTORATION ESTIMATED\*

- |                                      |    |                  |
|--------------------------------------|----|------------------|
| (1) Total Est. Cost                  | \$ | <u>14,015.00</u> |
| (2) _____ Meters and Service @ _____ | \$ | _____            |
| (3) Removal Cost Less Salvage        | \$ | _____            |
| (4) Gross Investment                 | \$ | _____            |

DEDUCT

- |                       |    |       |
|-----------------------|----|-------|
| (5) Const. Advance    | \$ | _____ |
| (6) Service Conn.     | \$ | _____ |
| (7) Refunds           | \$ | _____ |
| (8) Net Auth. Invest. | \$ | _____ |

BUDGETARY DATA

- |                         |    |       |
|-------------------------|----|-------|
| (9) Tot. Budget Expnd.  | \$ | _____ |
| (10) This Authorization | \$ | _____ |
| (11) Pre Approved       | \$ | _____ |
| (12) Tot. Apvl. To Date | \$ | _____ |
| (13) Bal. Budget Expnd. | \$ | _____ |

RATIFICATION

**APPROVALS**

Preparation S. Spier  
Director of Oper. [Signature]  
Exec. Engr. [Signature]  
Admn. Director \_\_\_\_\_  
Legal Dept. \_\_\_\_\_  
Acct. Dept. \_\_\_\_\_

**RESOLUTION APPROVING**

Adopted \_\_\_\_\_  
Item No. \_\_\_\_\_

ERIE COUNTY WATER AUTHORITY  
Property Removed From Service

Inputed By/Date	12/13/24 Imp	Project No.:	202400280
G.L. No.	186.000		
Pri. No.		Location:	TOCY
Auth No.			Date: 11/01/24
Date Installed:	Prior to 08/18/04		Public St. (X)
Under Auth. No.:			or
Date Removed:	11/01/24		Private-Right-of-Way ( )
Replaced Under:	EC 7469	Disp. Code:	1. Book Value
	(EC#, OWIP, BI#)		2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-6' bury Darling hydrant

Department Head

**FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.**

Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE  
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY  
CONSTRUCTION AUTHORIZATION**

Project No. 202400278  
Budget No. 240906

Authorization No.: EC 7467, R 240049  
Date: 11/07/24  
Inputted By/Date: 12/13/24 Imp

11/07/24 Estimate Starting Date  
11/07/24 Estimate Complete Date  
 yes  no Retirement Involved  
 Public Street  
Private Right of Way  
On Authority's Prop  
Tax Districts \_\_\_\_\_

TITLE OF PROJECT: Replaced existing 6' hydrant at 3417 Clinton St. WSTN

Name of Grantor of Easement \_\_\_\_\_  
Date of Easement \_\_\_\_\_

DETAILED DESCRIPTION AND PURPOSE:  
Originally installed in 08/25/87 under EC 4033, was scrapped, retired under #R 240049, and replaced with a 6' Kennedy k81 hydrant under EC 7467. Old 6' Waterous hydrant was unrepairable. Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:  
\_\_\_\_\_  
System Betterment  
\_\_\_\_\_  
Bldr/Cont/Dev. Agree.  
\_\_\_\_\_  
Owner Occupant Cont.  
\_\_\_\_\_  
Special Revenue Cont.

**ESTIMATE COST**

\*RESTORATION ESTIMATED\*

(1) Total Est. Cost	\$ 3,944.00
(2) _____ Meters and Service @ _____	\$ _____
(3) Removal Cost Less Salvage	\$ _____
(4) Gross Investment	\$ _____

RATIFICATION

DEDUCT

(5) Const. Advance	\$ _____
(6) Service Conn.	\$ _____
(7) Refunds	\$ _____
(8) Net Auth. Invest.	\$ _____

BUDGETARY DATA

(9) Tot. Budget Expnd.	\$ _____
(10) This Authorization	\$ _____
(11) Pre Approved	\$ _____
(12) Tot. Apvl. To Date	\$ _____
(13) Bal. Budget Expnd.	\$ _____

**APPROVALS**

Preparation S.Spier  
Director of Oper. *John M. Catapano*  
Exec. Engr. *J.F. Koralw 12-20-2024*  
Admn. Director \_\_\_\_\_  
Legal Dept. \_\_\_\_\_  
Acct. Dept. \_\_\_\_\_

**RESOLUTION APPROVING**

Adopted \_\_\_\_\_  
Item No. \_\_\_\_\_

ERIE COUNTY WATER AUTHORITY  
Property Removed From Service

Inputted By/Date	12/13/24 Imp	Project No.:	202400278
G.L. No.	186.000		
Pri. No.		Location:	WSTN
		Date:	11/07/24
Auth No.		(Town)	
Date Installed:	08/25/87	Public St.	(X)
Under Auth. No.:	EC 4033	or	
Date Removed:	11/07/24	Private-Right-of-Way	( )
Replaced Under:	EC 7467	Disp.	1. Book Value
	(EC#, OWIP, BI#)	Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-6' bury Waterous hydrant

Department Head

**FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.**

Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE  
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY  
CONSTRUCTION AUTHORIZATION**

Project No. 202400281  
Budget No. 240906

Authorization No.: EC 7470, R 240052  
Date: 11/13/24  
Inputted By/Date: 12/13/24 Imp

11/13/24 Estimate Starting Date  
11/13/24 Estimate Complete Date  
 yes  no Retirement Involved  
 Public Street  
Private Right of Way  
On Authority's Prop  
Tax Districts \_\_\_\_\_

TITLE OF PROJECT: Replaced existing 5'  
hydrant at 8965 The Fairways. CLTN

Name of Grantor of Easement \_\_\_\_\_  
Date of Easement \_\_\_\_\_

DETAILED DESCRIPTION AND PURPOSE:  
Originally installed prior to 10/01/99, was scrapped,  
retired under #R 240052, and replaced with a 5'  
Kennedy K81 hydrant under EC 7470. Old 5'  
Kennedy K11 hydrant was unrepairable. Work done  
by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:  
System Betterment  
Bldr/Cont/Dev. Agree.  
Owner Occupant Cont.  
Special Revenue Cont.

ESTIMATE COST

\*RESTORATION ESTIMATED\*

(1) Total Est. Cost	\$	<u>4,700.00</u>
(2) _____ Meters and Service @ _____	\$	_____
(3) Removal Cost Less Salvage	\$	_____
(4) Gross Investment	\$	_____

RATIFICATION

DEDUCT

(5) Const. Advance	\$	_____
(6) Service Conn.	\$	_____
(7) Refunds	\$	_____
(8) Net Auth. Invest.	\$	_____

BUDGETARY DATA

(9) Tot. Budget Expnd.	\$	_____
(10) This Authorization	\$	_____
(11) Pre Approved	\$	_____
(12) Tot. Apvl. To Date	\$	_____
(13) Bal. Budget Expnd.	\$	_____

APPROVALS

Preparation S. Spier  
Director of Oper. *Joh M. Calogian*  
Exec. Engr. *J.F. Konal w 12-20-2024*  
Admn. Director \_\_\_\_\_  
Legal Dept. \_\_\_\_\_  
Acct. Dept. \_\_\_\_\_

RESOLUTION APPROVING

Adopted \_\_\_\_\_  
Item No. \_\_\_\_\_

ERIE COUNTY WATER AUTHORITY  
Property Removed From Service

Inputted By/Date	12/13/24 Imp	Project No.:	202400281
G.L. No.	186.000		
Pri. No.		Location:	CLTN
Auth No.		(Town)	Date: 11/13/24
Date Installed:	Prior to 10/01/99	Public St.	(X)
Under Auth. No.:		or	
Date Removed:	11/13/24	Private-Right-of-Way	( )
Replaced Under:	EC 7470	Disp. 1.	Book Value
	(EC#, OWIP, BI#)	Code: 2.	Cost of Removal
		3.	Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-5' bury Kennedy K11 hydrant

Department Head

**FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.**

Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000			
JE 32 (Cr)	101.000	XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX		
JE 33 (Cr)	186.00			



FOR RECORD PURPOSES ONLY; WORK DONE  
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY  
CONSTRUCTION AUTHORIZATION**

Project No. 202400279  
Budget No. 240906

Authorization No.: EC 7468, R 240050  
Date: 11/19/24  
Inputted By/Date: 12/13/24 Imp

11/19/24 Estimate Starting Date  
11/19/24 Estimate Complete Date  
 yes  no Retirement Involved  
 Public Street  
Private Right of Way  
On Authority's Prop  
Tax Districts \_\_\_\_\_

TITLE OF PROJECT: Replaced existing 5'  
hydrant at 8175 East Eden Rd. EDTN

Name of Grantor of Easement \_\_\_\_\_  
Date of Easement \_\_\_\_\_

DETAILED DESCRIPTION AND PURPOSE:  
Originally installed prior to 01/06/20, was scrapped,  
retired under #R 240050, and replaced with a 5'  
Kennedy K81 hydrant under EC 7468. Old 5' Clow  
hydrant was unrepairable. Work done by ECWA  
forces at ECWA expense.

CLASS OF MAIN INSTALLATION:  
System Betterment  
Bldr/Cont/Dev. Agree.  
Owner Occupant Cont.  
Special Revenue Cont.

**ESTIMATE COST**

\*RESTORATION ESTIMATED\*

(1) Total Est. Cost \$ 7,460.00  
(2) \_\_\_\_\_ Meters and \$ \_\_\_\_\_  
Service @ \_\_\_\_\_  
(3) Removal Cost Less Salvage \$ \_\_\_\_\_  
(4) Gross Investment \$ \_\_\_\_\_

RATIFICATION

**DEDUCT**

(5) Const. Advance \$ \_\_\_\_\_  
(6) Service Conn. \$ \_\_\_\_\_  
(7) Refunds \$ \_\_\_\_\_  
(8) Net Auth. Invest. \$ \_\_\_\_\_

**BUDGETARY DATA**

(9) Tot. Budget Expnd. \$ \_\_\_\_\_  
(10) This Authorization \$ \_\_\_\_\_  
(11) Pre Approved \$ \_\_\_\_\_  
(12) Tot. Apvl. To Date \$ \_\_\_\_\_  
(13) Bal. Budget Expnd. \$ \_\_\_\_\_

**APPROVALS**

Preparation S. Spier  
Director of Oper. [Signature]  
Exec. Engr. [Signature]  
Admn. Director \_\_\_\_\_  
Legal Dept. \_\_\_\_\_  
Acct. Dept. \_\_\_\_\_

**RESOLUTION APPROVING**

Adopted \_\_\_\_\_  
Item No. \_\_\_\_\_

ERIE COUNTY WATER AUTHORITY  
Property Removed From Service

Inputted By/Date	12/14/24 Imp	Project No.:	202400279
G.L. No.	186.000		
Pri. No.		Location:	EDTN
Auth No.			Date: 11/19/24
		(Town)	
Date Installed:	Prior to 01/06/20	Public St.	(X)
Under Auth. No.:		or	
Date Removed:	11/19/24	Private-Right-of-Way	( )
Replaced Under:	EC 7468	Disp.	1. Book Value
	(EC#, OWIP, BI#)	Code:	2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-5' bury Clow hydrant

Department Head

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Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE  
WHEN NECESSARY FOR MAINTENANCE PURPOSES

**ERIE COUNTY WATER AUTHORITY  
CONSTRUCTION AUTHORIZATION**

Project No. 202500019  
Budget No. 240909

Authorization No.: EC 7472, R 250001  
Date: 12/24/24  
Inputted By/Date: 01/09/25 Imp

12/24/24 Estimate Starting Date  
12/24/24 Estimate Complete Date  
 yes  no Retirement Involved  
 Public Street  
Private Right of Way  
On Authority's Prop  
Tax Districts \_\_\_\_\_

TITLE OF PROJECT: Replaced existing 6" valve at 206 E. Niagara St. TOCY

Name of Grantor of Easement \_\_\_\_\_  
Date of Easement \_\_\_\_\_

DETAILED DESCRIPTION AND PURPOSE:  
Originally installed prior to 08/18/04, was scrapped, retired under #R 250001 and replaced with a 6" resilient seat valve under EC 7472. Old 6" gate valve was unrepairable. Work done by ECWA forces at ECWA expense.

CLASS OF MAIN INSTALLATION:  
System Betterment  
Bldr/Cont/Dev. Agree.  
Owner Occupant Cont.  
Special Revenue Cont.

**ESTIMATE COST**

**\*RESTORATION ESTIMATED\***  
(1) Total Est. Cost \$ 10,915.00  
(2) \_\_\_\_\_ Meters and Service @ \_\_\_\_\_ \$ \_\_\_\_\_  
(3) Removal Cost Less Salvage \$ \_\_\_\_\_  
(4) Gross Investment \$ \_\_\_\_\_

**DEDUCT**

(5) Const. Advance \$ \_\_\_\_\_  
(6) Service Conn. \$ \_\_\_\_\_  
(7) Refunds \$ \_\_\_\_\_  
(8) Net Auth. Invest. \$ \_\_\_\_\_

**BUDGETARY DATA**

(9) Tot. Budget Expnd. \$ \_\_\_\_\_  
(10) This Authorization \$ \_\_\_\_\_  
(11) Pre Approved \$ \_\_\_\_\_  
(12) Tot. Apvl. To Date \$ \_\_\_\_\_  
(13) Bal. Budget Expnd. \$ \_\_\_\_\_

RATIFICATION

**APPROVALS**

Preparation S. Spier  
Director of Oper. Joh M. Catalano  
Exec. Engr. J.F. Kowalko - 1-9-2024  
Admn. Director \_\_\_\_\_  
Legal Dept. \_\_\_\_\_  
Acct. Dept. \_\_\_\_\_

**RESOLUTION APPROVING**

Adopted \_\_\_\_\_  
Item No. \_\_\_\_\_

ERIE COUNTY WATER AUTHORITY  
Property Removed From Service

Inputted By/Date	01/09/25 Imp	Project No.:	202500019
G.L. No.	186.000		
Pri. No.		Location:	TOCY
Auth No.			Date: 12/24/24
Date Installed:	Prior to 08/18/04	(Town)	
Under Auth. No.:		Public St.	(X)
Date Removed:	12/24/24	or	
Replaced Under:	EC 7472	Private-Right-of-Way	( )
	(EC#, OWIP, BI#)	Disp. Code:	1. Book Value
			2. Cost of Removal
			3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-6" gate valve

Department Head

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Item Retired			Disp. Code	Qty	Unit Used	Book Cost		Cost to Remove	Salvage, Trade-in Realized
CPR	Page	& Line				Per unit	Total		

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				



## ERIE COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

January 09, 2025

TO: Terrence D. McCracken, Secretary to the Authority

FROM: John M. Catanzaro, Director of Operations *JmC*

SUBJECT: Board Authorization for Hydrant/Valve Replacements

---

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.