

ERIE COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

February 20, 2025

TO:	Terrence D. McCracken, Secretary to the Authority
FROM:	John M. Catanzaro, Director of Operations JmC
SUBJECT:	Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve. These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

ERIE COUNTY WATER AUTHORITY AUTHORIZATION FORM For Approval/Execution of Board Meeting Documents

Document Name:	Project No.:	
Description:		
Item Description:		
Choose one:		
Other:		
Action Requested:		
Choose one:		
Other:		
Approvals Required: APPROVED AS TO CONTENT:		
Chief Financial Officer	Date:	
Chief Operating Officer	Date:	
Claims Rep. – Risk Manager	Date:	
Comptroller	Date:	
Director of Administration	Date:	
Director of Distribution	Date:	
Director of Human Resources	Date:	
Director of IT	Date:	
Director of Production	Date:	
Director of Water Quality	Date:	
Executive Engineer	Date:	3/10/2025
General Counsel (Legal)	Date:	
Other:	John M Catanzaro Date:	3/10/2025
APPROVED FOR BOARD RESOLUTIO	N	
Secretary to the Authority	Date:	03/10/2025
Remarks:		
Resolution Date:	Item No:	

FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

Budget No. 250906 Date: 01/29/25 Inputted By/Date: 02/19/25 lmp 01/29/25 Estimate Starting Date TITLE OF PROJECT: Replaced existing 6' Name of Grantor of Easement Private Right of Way	Projec		202500036			Autho		EC 7477, R 250003 01/29/25
01/29/25Estimate Complete Datehydrant at 3225 Weller Rd. EDTNxyesnoRetirement InvolvedxPublic Street	Duuge	et no.	230900			Inpu		
01/29/25Estimate Complete Datehydrant at 3225 Weller Rd. EDTNxyesnoRetirement InvolvedxPublic Street	•	01/29/	25	Estimate Sta	rting Date	TITLE OF	FPROJECT	Replaced existing 6'
xyesnoRetirement InvolvedxPublic Street								
Private Right of Way On Authority's Prop Tax DistrictsDETAILED DESCRIPTION AND PURPOSE:Name of Grantor of EasementDETAILED DESCRIPTION AND PURPOSE:Date of EasementOriginally installed prior to 01/06/20, was scrapped, retired under #R 250003, and replaced with a 6'CLASS OF MAIN INSTALLATION: 	x	yes						
On Authority's Prop Tax DistrictsDETAILED DESCRIPTION AND PURPOSE:Name of Grantor of EasementOriginally installed prior to 01/06/20, was scrapped, retired under #R 250003, and replaced with a 6' Kennedy K81 hydrant under EC 7477. Old 6'CLASS OF MAIN INSTALLATION: System BettermentWaterous hydrant was unrepairable. Work done by ECWA forces at ECWA expense.		Х						
Tax DistrictsDETAILED DESCRIPTION AND PURPOSE:Name of Grantor of EasementOriginally installed prior to 01/06/20, was scrapped, retired under #R 250003, and replaced with a 6' Kennedy K81 hydrant under EC 7477. Old 6'CLASS OF MAIN INSTALLATION:Waterous hydrant was unrepairable. Work done by ECWA forces at ECWA expense.				0				
Name of Grantor of EasementOriginally installed prior to 01/06/20, was scrapped, retired under #R 250003, and replaced with a 6' Kennedy K81 hydrant under EC 7477. Old 6'CLASS OF MAIN INSTALLATION: System BettermentWaterous hydrant was unrepairable. Work done by ECWA forces at ECWA expense.								
Originally installed prior to 01/06/20, was scrapped,Date of Easementretired under #R 250003, and replaced with a 6'CLASS OF MAIN INSTALLATION:Kennedy K81 hydrant under EC 7477. Old 6'System BettermentECWA forces at ECWA expense.	Nama	of Cuer				DETAILE	DESCRIPT	HON AND PURPOSE:
Date of Easementretired under #R 250003, and replaced with a 6'CLASS OF MAIN INSTALLATION:Kennedy K81 hydrant under EC 7477. Old 6'System BettermentECWA forces at ECWA expense.	Name	of Gran	itor of Easem	ent		Originally	installed prio	r to 01/06/20 was scrapped
CLASS OF MAIN INSTALLATION:Kennedy K81 hydrant under EC 7477. Old 6'System BettermentECWA forces at ECWA expense.				Date of Ease	ment			
CLASS OF MAIN INSTALLATION:Waterous hydrant was unrepairable. Work done bySystem BettermentECWA forces at ECWA expense.				Dute of Lase	mont			
System Betterment ECWA forces at ECWA expense.	CLAS	S OF M	IAIN INSTA	LLATION:				
Bldr/Cont/Dev. Agree.				System Bette	erment			
				Bldr/Cont/De	ev. Agree.			
Owner Occupant Cont.								
Special Revenue Cont.				Special Reve	nue Cont.			
ESTIMATE COST			ESTIMA	TE COST				
RESTORATION ESTIMATED		*RF			ED*			
(1) Total Est. Cost \$ 12,825.00 RATIFICATION	(1)						RATI	FICATION
(2) Meters and \$				Meters and				
Service @								
(3) Removal Cost Less Salvage \$	(3)			Salvage	\$			
(4) Gross Investment \$	(4)	Gross	Investment		\$			
DEDUCT			DEDUC	Т				
(5) Const. Advance \$								
(6) Service Conn. \$								
(7) Refunds \$								
(8) Net Auth. Invest. \$	(8)	Net At	ith. Invest.		\$			
BUDGETARY DATA		BI	UDGETARY	DATA				
(9) Tot. Budget Expnd. \$								
(10) This Authorization \$								
(11) Pre Approved \$						p 		
(12) Tot. Apvl. To Date \$					-			
(15) Bai. Budget Explid.	(13)	Dal. Di	luget Explid.		Φ			
APPROVALS RESOLUTION APPROVING							RESOLUTI	ON APPROVING
Preparation S.Spier Adopted				r		Adopted	×.	
Director of Oper. Jah M Calago			er. Jah	Mal	go	T/		
Exec. Engr. fort for all - 2-24-2025 Item No.		-	find	7. A makel	-2-24-2025	Item No.		
Admn. Director Legal Dept.				5				
Acct. Dept.	0							

Inputted By/Date 02/19/25 lmp Project No.: 202500036 G.L. No. 186.000 Pri. No. Location: EDTN Date: 01/29/25 Auth No. (Town) Date Installed: Prior to 01/06/20 Public St. (X) Under Auth. No.: or Date Removed: 01/29/25 Private-Right-of-Way () EC 7477 1. Book Value Replaced Under: Disp. (EC#, OWIP, BI#) Code: 2. Cost of Removal 3. Salvage (Trade-in) Complete description of unit retired: (Record numbers if possible) 1-6' bury Waterous hydrant Department Head FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE. Salvage, Item Retired Book Cost Disp. Unit Cost to Qty Trade-in Code Used Remove CPR Page & Line Per unit Total Realized

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

Projec		20250003	7		Auth	orization No.:	EC 7478, R 250004
Budg	et No.	250906				Date:	02/02/25
					Inpu	tted By/Date:	02/20/25 lmp
·	02/02/	/25	Estimate Sta	rting Date	TITLE O	F PROJECT:	Replaced existing 6'
	02/02/		Estimate Con			t 128 Leocrest	
X	yes	no	Retirement I	1			
	x		Public Street				
			Private Right				
			On Authority				
			Tax Districts		DETAILE	ED DESCRIPT	TION AND PURPOSE:
Name	of Gran	tor of Easer					
					Originally	v installed in 19	961 under EC 1025, was
			Date of Ease	ment			#R 250004, and replaced
							hydrant under EC 7478. Old
CLAS	S OF M	IAIN INSTA	ALLATION:				drant was unrepairable. Work
			System Bette	erment			t ECWA expense.
			Bldr/Cont/De				
			Owner Occu				
			Special Reve				
					-		
			ATE COST				
	RI	ESTORATIO	ON ESTIMAT	TED			
(1)	Total I	Est. Cost		\$ 4,826.00		RATII	FICATION
(2)			Meters and	\$			
	Servic	e @					
(3)	Remov	val Cost Les	s Salvage	\$			
(4)	Gross	Investment		\$			
		DEDU	٦T				
(5)	Const	Advance		\$			
(6)		e Conn.		\$ \$			
(7)	Refund			\$ \$			
(8)		ith. Invest.		\$ \$			
(0)	Not At			Ψ			
	B	UDGETAR	Y DATA				
(9)	Tot. B	udget Expnd	l.	\$			
(10)	This A	uthorization	í.	\$			
(11)	Pre Ap	proved		\$			
(12)	Tot. A	ovl. To Date	;	\$			
(13)	Bal. Bi	idget Expnd	l.	\$			
			OVALS			DECOLUTIO	
Prepar	ation		OVALS		Adapted	RESULUTIO	ON APPROVING
	or of Op	S.Spi	Im	The	Adopted		
Exec.	-	1	11 Kac	P1-2 211 2021	Item No.		
	. Directo	or from	1 TIma	hh- 2-24-2025			
Legal							
Acct.]							
	- r	-					

Project No.: 202500037 Inputted By/Date 02/20/25 lmp G.L. No. 186.000 Pri. No. Location: WSTN Date: 02/02/25 Auth No. (Town) 1961 Public St. (X) Date Installed: Under Auth. No.: EC 1025 or 02/02/25 Private-Right-of-Way () Date Removed: Replaced Under: EC 7478 Disp. 1. Book Value Code: 2. Cost of Removal (EC#, OWIP, BI#) 3. Salvage (Trade-in) Complete description of unit retired: (Record numbers if possible) 1-6' bury Mueller Improved hydrant Department Head DO NOT WRITE BELOW THIS LINE. FOR ACCOUNTING DEPT. USE ONLY. Salvage, **Item Retired Book Cost** Unit Disp. Cost to Trade-in Qty Code Used Remove CPR Page & Line Per unit Total Realized

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

Projec		20250004	11		Authorization No.: EC 7480, R 250006
Budge	t No.	250906			Date: 02/04/25
					Inputted By/Date: 02/19/25 lmp
	02/04	/25	Estimate Sta	rting Date	TITLE OF PROJECT: Replaced existing 5'
	02/04	/25	Estimate Co		hydrant at 3530 Lakeview Rd. HATN
Х	yes	no	Retirement I		
	x		Public Street		
			Private Righ	t of Way	
			On Authorit		
			Tax Districts		DETAILED DESCRIPTION AND PURPOSE:
Name	of Grai	ntor of Easer	ment		
					Originally installed prior to 07/14/11, retired under
			Date of Ease	ment	#R 250006, and replaced with a 5' Kennedy K81
			-		hydrant under EC 7480. Old 5' Kennedy K11 hydrant
CLASS	S OF M	1AIN INSTA	ALLATION:		was unrepairable. Work done by ECWA forces
			System Bette	erment	at ECWA expense.
			Bldr/Cont/D		
			Owner Occu		
			Special Reve		
			r		
		ESTIM	ATE COST		
	RJ	ESTORATI	ON ESTIMAT	TED	
(1)	Total I	Est. Cost		\$ 3,778.00	RATIFICATION
(2)			Meters and	\$	
	Servic	e @			
(3)		val Cost Les	s Salvage	\$	
(4)		Investment	U	\$	
		DEDU	СТ		
(5)	Const.	Advance		\$	
· ·		e Conn.		\$	
	Refund			\$	
		uth. Invest.		\$	
	B	UDGETAR	Υ ΠΑΤΑ		
(9)		udget Expnd		\$	
		uthorization		\$	
· /		proved	1	\$	
	1	pvl. To Date	2	\$	
		udget Expnd		\$	
(13)	Dal. Di	luget Explic	1.	Φ	
			ROVALS		RESOLUTION APPROVING
Prepara		S.Spi	er n	<u> </u>	Adopted
Directo		er. Ge	al m	stage	
Exec. E		T	17. Smal	6-3-7-2021	Item No.
Admn.		or 🧷			
Legal D	-				
Acct. D	ept.				

Inputte	ed By/D	ate 02/	/19/25 lmp				Pro	oject No.:	202500041	
G.L. N	lo.	186	.000							
Pri. No).]	Location	n: HAT	N		Da	te: 02/04	/25
Auth N	Jo.		T)				wn)			
Date In	nstalled		Prior to 07/14/11					Ι	Public St.	(X)
Under	Auth. N	lo.:		d land					or	
Date R	emoved	1:	02/04/25				_	Private	-Right-of-W	
Replac	ed Und	er:	EC 7480	761493				Disp.	1. Book V	
			(EC#, OV	WIP, BI	#)			Code:	2. Cost of	
									3. Salvage	(Trade-in)
Compl	ete desc	cription of	unit retire	d: (Reco	ord numb	ers if p	ossib	ole)		
			1	-5' bury	Kenned	y K11 I	hydra	int		
									Dena	rtment Head
FO	RACC	OUNTIN	IG DEPT.	USE C	DNLV	DON		VRITE BI	ELOW THI	
	em Reti						-			Salvage,
It	em Keti	irea	Disp.	Qty	Unit		BOOK	Cost	Cost to	Trade-in
CPR	Page	& Line	Code	2.5	Used	Peru	init	Total	Remove	Realized
				Star 1						
									1. 1. N. D	
			Sec.	1						37.5 . 5 . 8 .
										4.1.1.1.1.1.1.1.1
				1.286						
			N-278 CT							
									State Hole	
										14 B
			142.201							

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				

FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

Project No.	202500053		Authorization No.: EC 7482, R 250007
Budget No.	250906		Date: 02/11/25
			Inputted By/Date: 02/27/25 lmp
02/1	1/05	t' D t	
		arting Date	TITLE OF PROJECT: Replaced existing 7'
-	P!	omplete Date	hydrant at 909 Losson Rd. CHTN
\underline{x} yes	D 111 G		
A	Private Rig		
	On Authori		·
	Tax Distric		DETAILED DESCRIPTION AND PURPOSE:
Name of Gr	antor of Easement		
			Originally installed in 1988 under EC 3320, was
	Date of Eas	sement	scrapped, retired under #R 250007, and replaced
			with a 7' Avk hydrant under EC 7482. Old 7'
CLASS OF	MAIN INSTALLATION:		Waterous hydrant was obsolete and unrepairable.
	System Bet	terment	Work done by ECWA forces at ECWA expense.
	Bldr/Cont/I		
	Owner Occ		
	Special Rev	venue Cont.	
¥1	ESTIMATE COST		
	RESTORATION ESTIMA		DATIFICATION
	l Est. Cost	\$5,700.00	RATIFICATION
(2)	Meters and	\$	·
	oval Cost Less Salvage	\$	
	s Investment	\$ \$	
(4) 0103	5 my ostmont	Ψ	
	DEDUCT		
(5) Cons	t. Advance	\$	
	ice Conn.	\$	
(7) Refu		\$	
(8) Net A	Auth. Invest.	\$	
,	BUDGETARY DATA		
	Budget Expnd.	\$	
. ,	Authorization	\$	
	Approved	\$	
	Apvl. To Date	\$	
	Budget Expnd.	\$	
Duanauti	APPROVALS		RESOLUTION APPROVING
Preparation Director of C	S.Spier	0.A	Adopted
Exec. Engr.	por. Jul	atoga	Item No.
Admn. Direc	tor At Amal	10- 3- f-101	j nom no.
Legal Dept.			
Acct. Dept.			

Inputte	ed By/D	ate 02/	/27/25 lmp				Project	No.:	202500053	3
G.L. N			5.000	far and						
Pri. No]	Location	n: <u>CH</u>		19.000	_ Da	te: _02/1	1/25
Auth N						(Tow	'n)			
	nstalled		1988			40.00		Р	ublic St.	(X)
	Auth. N		EC 3320		12/16/25				or	
	lemoved		02/11/25						-Right-of-W	
Replac	ed Und	er:	EC 7482				Di	-	1. Book V	
1.5.5			(EC#, OV	WIP, BI	#)		Co	de:	2. Cost of	
				1 (7)					3. Salvage	e (Trade-in)
Compl	lete desc	cription of	unit retire	d: (Reco	ord numb	ers if po	ossible)			
				1 73 1	XX7 /					
				1-7' bi	ary Water	ous hyd	rant			
									Den	artment Head
FO	DR ACC	COUNTIN	IG DEPT.	USE C	DNLY.	DO NO	T WRI	FE B	ELOW TH	
	em Reti						ook Cost			Salvage,
	1	1	Disp.	Qty	Unit				Cost to	Trade-in
CPR	Page	& Line	Code		Used	Per ur	nit To	otal	Remove	Realized
						i i				

	General Ledger #	Primary Number	RWIP Auth. #	Disp. Code	Amount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXXXX			
JE 33 (Cr)	186.00				