

#### ERIE COUNTY WATER AUTHORITY

#### INTEROFFICE MEMORANDUM

April 1, 2025

TO:

Terrence D. McCracken, Secretary to the Authority

FROM:

John M. Catanzaro, Director of Operations JMC

SUBJECT:

Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced; along with a pink "Property Removed from Service" form for each hydrant and valve.
   These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

# ERIE COUNTY WATER AUTHORITY AUTHORIZATION FORM

### For Approval/Execution of Board Meeting Documents

Description:	
Choose one:  Other:  Action Requested: Choose one: Other:  Approvals Required: APPROVED AS TO CONTENT: Chief Financial Officer Chief Operating Officer Claims Rep. – Risk Manager Comptroller Director of Administration Director of Distribution Director of Human Resources Director of IT Director of Production Director of Water Quality Executive Engineer General Counsel (Legal) Other:  Action Requested:  Date: Date	
Action Requested: Choose one: Other:  Approvals Required: APPROVED AS TO CONTENT: Chief Financial Officer Chief Operating Officer Claims Rep. – Risk Manager Comptroller Director of Administration Director of Date: Director of Distribution Director of Human Resources Director of Production Director of Water Quality Executive Engineer General Counsel (Legal) Other:  Approvals Requested:  Date: D	
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Approvals Required:  APPROVED AS TO CONTENT:  Chief Financial Officer  Chief Operating Officer  Claims Rep. – Risk Manager  Comptroller  Director of Administration  Director of Distribution  Director of Human Resources  Director of IT  Director of Production  Director of Water Quality  Executive Engineer  General Counsel (Legal)  Other:  Date:  John M Catanzaro  Date:  4/3/2	
Approvals Required: APPROVED AS TO CONTENT:  Chief Financial Officer Date: Chief Operating Officer Date: Claims Rep. – Risk Manager Date:  Comptroller Date: Director of Administration Date: Director of Distribution Date: Director of Human Resources Date: Director of Froduction Date: Director of Water Quality Date: Executive Engineer Function Date: General Counsel (Legal) Date: 4/3/2 Other: Open Manager Date: 4/3/2  Other: Open Manager Date: 4/3/2  Other: Open Manager Date: 4/3/2  Date: 4/3/2	
APPROVED AS TO CONTENT:  Chief Financial Officer Chief Operating Officer Claims Rep. – Risk Manager Comptroller Director of Administration Director of Distribution Director of Human Resources Director of IT Director of Production Director of Water Quality Executive Engineer General Counsel (Legal) Other:  Date:  Dat	
Chief Operating Officer  Claims Rep. – Risk Manager  Comptroller  Director of Administration  Director of Distribution  Director of Human Resources  Director of IT  Director of Production  Director of Water Quality  Executive Engineer  General Counsel (Legal)  Other:  Date:	
Claims Rep. – Risk Manager  Comptroller  Date:  Director of Administration  Date:  Director of Distribution  Date:  Director of Human Resources  Director of IT  Date:  Director of Production  Date:  Director of Water Quality  Executive Engineer  General Counsel (Legal)  Other:  Date:  Date:  Date:  John M Catanzaro  Date:  4/3/2	
Comptroller  Date:  Director of Administration  Date:  Director of Distribution  Date:  Director of Human Resources  Director of IT  Date:  Director of Production  Date:  Director of Water Quality  Executive Engineer  General Counsel (Legal)  Other:  Date:  Date:  4/3/2  Date:  4/3/2  Date:  4/3/2	
Director of Administration  Date:  Director of Distribution  Date:  Director of Human Resources  Director of IT  Date:  Director of Production  Date:  Director of Water Quality  Executive Engineer  General Counsel (Legal)  Other:  Date:  Date:  John M Catanzaro  Date:  4/3/2	
Director of Distribution  Date:  Director of Human Resources  Director of IT  Date:  Director of Production  Date:  Director of Water Quality  Executive Engineer  General Counsel (Legal)  Other:  Date:  Date:  John M Catangaro  Date:  4/3/2	
Director of Human Resources  Director of IT  Date:  Director of Production  Director of Water Quality  Executive Engineer  General Counsel (Legal)  Other:  Date:  Date:  A/3/2  Date:  Date:  A/3/2	
Director of IT  Director of Production  Date:  Director of Water Quality  Executive Engineer  General Counsel (Legal)  Other:  Date:  Date:  Jensel Jonath  Date:  4/3/2	
Director of Production  Date:  Director of Water Quality  Executive Engineer  General Counsel (Legal)  Other:  Date:  Date:  Date:  4/3/2	
Director of Water Quality  Executive Engineer  General Counsel (Legal)  Other:  Date:  Date:  4/3/2	
Executive Engineer  General Counsel (Legal)  Other:  Date: 4/3/2  Date: 4/3/2	
General Counsel (Legal)  Other:  Other:  Date: 4/3/2  Date: 4/3/2	
Other: Dohn W Catanzaro Date: 4/3/2	
Other.	2025
A PRODUCED FOR DO A PRODUCED AND A P	025
APPROVED FOR BOARD RESOLUTION:  Secretary to the Authority  Date: 04/04/	2025
Remarks:	

### FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

## ERIE COUNTY WATER AUTHORITY CONSTRUCTION AUTHORIZATION

Project No. <u>202500059</u>		Authorization No.: EC 7483, R 250008
Budget No. 250909		Date: 02/25/25
		Inputted By/Date: 03/31/25 lmp
02/25/25	Estimate Starting Date	TITLE OF PROJECT: Replaced existing 6"
	Estimate Complete Date	valve at 22 Livingston Pkwy. AMTN
	Retirement Involved	- vario ul 22 Elimgotoni ini ji ini ili
	Public Street	
	Private Right of Way	-
	On Authority's Prop	
		DETAILED DECORDATION AND DURDOCE.
	Γax Districts	DETAILED DESCRIPTION AND PURPOSE:
Name of Grantor of Easeme	ent	0.1.1.11.1.11.11.10.77.1.70.770.1
		Originally installed in 1955 under EC 379-A, was
	Date of Easement	scrapped, retired under #R 250008, and replaced
		with a 6" Resilient seat valve under EC 7483. Old
CLASS OF MAIN INSTAI	LLATION:	6" gate valve was unrepairable. Work done by ECWA
	System Betterment	forces at ECWA expense.
	Bldr/Cont/Dev. Agree.	
	Owner Occupant Cont.	
	Special Revenue Cont.	
ESTIMA	TE COST	
	N ESTIMATED*	
(1) Total Est. Cost	\$ 2,300.00	RATIFICATION
		KATIFICATION
` /	Meters and \$	
Service @		
(3) Removal Cost Less		
(4) Gross Investment	\$	
DEDUCT		
(5) Const. Advance	\$	
(6) Service Conn.	\$	
(7) Refunds	\$	
(8) Net Auth. Invest.	\$	
BUDGETARY	DATA	
(9) Tot. Budget Expnd.	\$	
(10) This Authorization	\$	
(11) Pre Approved	\$	
(12) Tot. Apvl. To Date	\$	
(13) Bal. Budget Expnd.	\$	
(13) Bail Budget Expila.	Ψ	
APPRO	WALS	DESOI LITION ADDDOVING
		RESOLUTION APPROVING
Preparation S.Spier	m A	Adopted
Director of Oper.	" Calago	Tr. N.
Exec. Engr.	Sorch 6- 4-3-2025	Item No.
Admn. Director		
Legal Dept.		
Acct. Dept.		

#### ERIE COUNTY WATER AUTHORITY Property Removed From Service

Inputted By/Date 03/31/25 lmp Project No.: 202500059 G.L. No. 186.000 Pri. No. Location: AMTN Date: 02/25/25 Auth No. (Town) Date Installed: 1955 Public St. (X) Under Auth. No.: EC 379-A or Date Removed: 02/25/25 Private-Right-of-Way () Replaced Under: EC 7483 Disp. 1. Book Value (EC#, OWIP, BI#) Code: 2. Cost of Removal 3. Salvage (Trade-in)

Complete description of unit retired: (Record numbers if possible)

1-6" gate valve

	<u>Department Head</u>										
FC	FOR ACCOUNTING DEPT. USE ONLY. DO NOT WRITE BELOW THIS LINE.										
I	tem Reti	ired	Disp.	Qty	Unit	Book Cost		Cost to	Salvage, Trade-in		
CPR	Page	& Line	Code	Qty	Used	Per un	Per unit Total		Remove	Realized	

	General	Primary Number	RWIP	Disp.	Amount
	Ledger#	Timaly Ivanioei	Auth. #	Code	Timount
JE 32 (Dr)	186.000				
JE 32 (Cr)	101.000		XXXXXXXXX	XXXXXX	
JE 33 (Dr)	108.00	XXXXXXXXXX			
JE 33 (Cr)	186.00				

### FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

## ERIE COUNTY WATER AUTHORITY CONSTRUCTION AUTHORIZATION

Projec		202500068	8		Auth	orization No.:	EC 7486, R 250009
Budget No. 250909					Date:	03/06/25	
					Inpu	utted By/Date:	03/31/25 lmp
	03/06/		Estimate Sta			F PROJECT:	Replaced existing 6"
-	03/06/	25	Estimate Con		valve at	114 Harvard A	ve. DPVL
X	yes	no	Retirement I				
	X		Public Street		-		
			Private Righ		-		
			On Authority				
	6.0		Tax Districts	·	DETAIL	ED DESCRIPT	TION AND PURPOSE:
Name	of Gran	tor of Easen	nent				
			D ( CE				r to 07/01/99, was scrapped,
			Date of Ease	ment			o, and replaced with a 6"
OT 10	10 OF 14	ADIDICE	I I ATTION				er EC 7486. Old 6" gate
CLAS	S OF M	AIN INSTA					Work done by ECWA
			System Bette		forces at	ECWA expen	se.
			Bldr/Cont/D				
			Owner Occu				
			Special Reve	enue Cont.			
		ECTIMA	ATE COST				
	*DE		N ESTIMAT	TED*			
(1)		Est. Cost	N ESTIMA	\$ 4,830.00		DATII	FICATION
(2)	Total L		Meters and	\$ 4,830.00		KAIII	MEATION
(2)	Service		iviciers and	Φ	-		
(3)		al Cost Less	Salvage	\$	-		
(4)		investment	Burrage	\$	-		
(1)	Gross I	in v ostimoni		Ψ			
		DEDUC	CT		-		
(5)	Const.	Advance		\$			
(6)	Service	Conn.		\$			
(7)	Refund	s		\$	-		
(8)	Net Au	th. Invest.		\$			
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(9)		idget Expnd.		\$			
(10)		uthorization		\$			
(11)	Pre Ap			\$			
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Legal							
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#### ERIE COUNTY WATER AUTHORITY

Property Removed From Service

Inputto	ed By/D	oto 02/3	/31/25 lmp					oiect N	Jo ·	202500068	
G.L. N			.000					oject i	٠	202300000	
Pri. No		_100	Location: DPVL						Da	te: 03/06	5/25
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	nstalled:		Prior to 0	7/01/99	)				P	ublic St.	(X)
	Auth. N									or	
	emoved		03/06/25					Pr	ivate	-Right-of-W	'ay ( )
Replac	ed Und	er:	EC 7486					Dis	p.	1. Book V	alue
			(EC#, OV	VIP, BI	(#)			Coc	le:	2. Cost of	Removal
										3. Salvage	(Trade-in)
Compl	ete desc	cription of	unit retire	d: (Rec	ord numb	ers if 1	possib	ole)			
					1-6" gate	valve					
										D	, , III 1
FO	D ACC	COLINITIA	IC DEDT	HCE (	NII V	DO N	IOT	X/DIT	T DI	Depa ELOW THI	rtment Head
			IG DEPT.	USE	JNLY.				L DI	LLOW III	Salvage,
It	em Reti	red	Disp.	Qty	Unit		Book	ook Cost		Cost to	Trade-in
CPR	Page	& Line	Code	Qty	Used	Per	unit	nit Total Remove	Remove	Realized	
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		JE 32 (Dr)					,,,,,	,,,,,,,,,	77777	*/*/*/****	
		JE 32 (Cr)	101.000				XXX	XXXXX	XXX	XXXXXX	

XXXXXXXXXX

JE 33 (Dr)

JE 33 (Cr)

108.00

186.00

## FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

### ERIE COUNTY WATER AUTHORITY CONSTRUCTION AUTHORIZATION

Proje	ct No.	2025	500067			Auth	orization No.:	EC 7485
Budg	et No.	2509	009				Date:	03/17/25
						Inpu	tted By/Date:	03/31/25 lmp
	03/17	/25	Е	stimate Sta	rting Date	TITLE O	F PROJECT:	Installed 12" valve
	03/17	/25			mplete Date	at 759 Di	ick Rd. CHTN	
A	yes	Х		etirement I				
-	X		_	ublic Street		-		
				rivate Righ		-		
				n Authority		-		
				ax Districts		DETAILE	ED DESCRIPT	TION AND PURPOSE:
Name	of Gran	ntor of 1	Easeme		·	DETAILI	DESCRIT I	ION AND I ORI OSE.
ranic	of Grai	itoi oi i	Lascinci	iii.		Installed	12" Dociliont ac	eat valve under EC 7485.
			D	ate of Ease				
			D	ate of Ease	ment	work don	ie by ECWA IC	orces at ECWA expense.
CT AC	OF A	(ADID	NIOTAL	I ATTION				· · · · · · · · · · · · · · · · · · ·
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			S <sub>1</sub>	pecial Reve	nue Cont.			
		ES	TIMAT	E COST				
	*RI	ESTOR	RATION	ESTIMAT	TED*			
(1)	Total I	Est. Cos	st		\$ 13,811.61		RATIF	ICATION
(2)			M	eters and	\$			
	Service	e @.			-	-		
(3)			st Less S	alvage	\$	-		
(4)		Investn		ur ruge	\$	-		
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	Net Au		root		\$	-		
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