



ERIE COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM

February 10, 2025

To: Terrence D. McCracken, Secretary to the Authority

From: Michael J. Quinn, PE, Director of Distribution

A handwritten signature in dark ink, appearing to read "MJQ", is written over the "From:" line.

Subject: Request to Attend 2025 AWWA Annual Water Event in Saratoga Springs, NY.

The AWWA Annual Water Event 2025 is scheduled for April 15 – 17, 2025 in Saratoga Springs, NY. The programs will cover a variety of infrastructure issues and solutions, including the latest cost-effective strategies to manage aging infrastructure, control water loss, protection of critical infrastructure, and financing capital projects and operations and maintenance activities. The ECWA Transmission Main Condition Assessment (Contract BC-003) will be presented.

These conferences will also provide an opportunity to meet with various utilities representatives and vendors and to get information on the new water utility processes, products, and services.

I am requesting Board Authorization to travel to the above-referenced conference for the following from the Engineering Department: Michael J. Quinn, PE, Director of Distribution, Marc A. Bellacose, Distribution Engineer, and Mark D. Jarmuz, Distribution Engineer.

The Control Department would also request Board Authorization for the following to travel to the above-referenced conference: William Wheeler, Senior Distribution Engineer, Seth Krull, Production Engineer, and Scott Klubek, Pump Mechanic Crew Chief

Budget Information:

Engineering (Quinn, Bellacose, Jarmuz):

Unit 2501 – 2025 O&M Budget Item 12 – Travel.

Unit 2501 – 2025 O&M Budget Item 37 Training

Control (Wheeler, Krull, Klubek):

Unit 1020 – 2025 O&M Budget Item 12 – Travel.

Unit 1020 – 2025 O&M Budget Item 37 Training


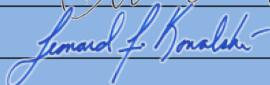

MJQ:jmf
Attachments

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____	Project No.: _____
Project Description: <u>Travel/Training 2025 Annual Water Event in Saratoga Springs, NY</u> <u>04/15/2025 to 04/17/2025 for Michael J. Quinn, PE, Marc A. Bellacose,</u> <u>and Mark D. Jarmuz. Control Dept - W. Wheeler, S. Krull, S. Klubek</u>	

Item Description:			
<input type="checkbox"/> Agreement	<input type="checkbox"/> Professional Service Contract	<input type="checkbox"/> Amendment	<input type="checkbox"/> Change Order
<input type="checkbox"/> BCD	<input type="checkbox"/> NYSDOT Agreement	<input type="checkbox"/> Contract Documents	<input type="checkbox"/> Addendum
<input type="checkbox"/> Recommendation for Award of Contract	<input type="checkbox"/> Recommendation to Reject Bids		
<input type="checkbox"/> Request for Proposals			
<input checked="" type="checkbox"/> Other <u>Travel Request Form and Training Request Form</u>			

Action Requested:	
<input type="checkbox"/> Board Authorization to Execute	<input type="checkbox"/> Legal Approval
<input type="checkbox"/> Board Authorization to Award	<input type="checkbox"/> Execution by the Chairman
<input type="checkbox"/> Board Authorization to Advertise for Bids	<input type="checkbox"/> Execution by the Secretary to the Authority
<input type="checkbox"/> Board Authorization to Solicit Request for Proposals	
<input checked="" type="checkbox"/> Other <u>Board Approval</u>	

Approvals Needed:	
APPROVED AS TO CONTENT:	
<input type="checkbox"/> Other (if Applicable) _____	Date: _____
<input checked="" type="checkbox"/> Chief Operating Officer 	Date: <u>02/10/2025</u>
<input checked="" type="checkbox"/> Executive Engineer 	Date: <u>2/10/2025</u>
<input type="checkbox"/> Director of Administration _____	Date: _____
<input type="checkbox"/> Risk Manager _____	Date: _____
<input type="checkbox"/> Chief Financial Officer _____	Date: _____
<input type="checkbox"/> Legal _____	Date: _____
APPROVED FOR BOARD RESOLUTION:	
<input checked="" type="checkbox"/> Secretary to the Authority 	Date: <u>02/10/2025</u>

Remarks: _____ _____ _____

Resolution Date: _____	Item No: _____
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ERIE COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM

February 5, 2025

TO: Terrance McCracken, Secretary to the Authority

FROM: Sabrina A. Figler, Director of Water Quality

SUBJECT: Request for Sabrina Figler, Director of Water Quality and Gabriella Holevinski, Analytical Chemist, to attend the NYSAWWA Annual Water Event in Saratoga Springs, NY

The NYAWWA Annual Water Event is scheduled for April 14 - 17, 2025. The Annual Water Event brings together utilities, vendors, the state DOH, and academia from across the state to share information, experience and research. This year's technical conference offers sessions in forever chemicals, DBP's, impacts of HAB's, climate change, and treatment options for PFAS/PFOA. Also, at this conference the NYSAWWA WUC, to which I serve as secretary, holds its annual spring meeting.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Sabrina A. Figler".

Sabrina A. Figler

BUDGET INFORMATION: BUDGET YEAR 2025
Water Quality Unit 1030
GL #: 401000 640212
Remaining Balance: \$10,400.00

Charles Eaton, Chief Operating Officer
cc:Jenniber Hibit, Director of Human Resources

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____ **Project No.:** _____
Project Description: TRAVEL REQUEST FOR SABRINA FIGLER DIRECTOR OF WATER QUALITY TO ATTEND THE AWWA FLY-IN 2025 in WASHINGTON DC

Item Description:


<input type="checkbox"/> Agreement	<input type="checkbox"/> Professional Service Contract	<input type="checkbox"/> Amendment	<input type="checkbox"/> Change Order
<input type="checkbox"/> BCD	<input type="checkbox"/> NYSDOT Agreement	<input type="checkbox"/> Contract Documents	<input type="checkbox"/> Addendum
<input type="checkbox"/> Recommendation for Award of Contract	<input type="checkbox"/> Recommendation to Reject Bids		
<input type="checkbox"/> Request for Proposals			
<input checked="" type="checkbox"/> Other <u>TRAVEL REQUEST</u>			

Action Requested:


<input type="checkbox"/> Board Authorization to Execute	<input type="checkbox"/> Legal Approval
<input type="checkbox"/> Board Authorization to Award	<input type="checkbox"/> Execution by the Chairman
<input type="checkbox"/> Board Authorization to Advertise for Bids	<input type="checkbox"/> Execution by the Secretary to the Authority
<input type="checkbox"/> Board Authorization to Solicit Request for Proposals	
<input checked="" type="checkbox"/> Other <u>TRAVEL REQUEST</u>	

Approvals Needed:

APPROVED AS TO CONTENT:

<input type="checkbox"/> Other (if Applicable)	_____	Date: _____
<input checked="" type="checkbox"/> Chief Operating Officer		Date: <u>2/7/2025</u>
<input type="checkbox"/> Executive Engineer	_____	Date: _____
<input type="checkbox"/> Director of Administration	_____	Date: _____
<input type="checkbox"/> Risk Manager	_____	Date: _____
<input type="checkbox"/> Chief Financial Officer	_____	Date: _____
<input type="checkbox"/> Legal	_____	Date: _____

APPROVED FOR BOARD RESOLUTION:

<input checked="" type="checkbox"/> Secretary to the Authority		Date: <u>02/07/2025</u>
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Remarks: _____

Resolution Date: _____ **Item No:** _____

2025 New York's Water Event Conference at a Glance

Tuesday, April 15, 2025 | Registration Open - 8:00 am | Committee Meetings - 9:00 am – 12:00 pm | Welcome Reception with Lunch – 12:00 – 12:45 pm

8:30 am – 12:30 pm	YP Summit (2.0 W 0.0 WW 0.0 PE)							
12:45 – 1:30 pm	Annual Business Meeting & Special Awards Celebration							
1:30 - 2:45 pm	Session 1: Opening General Session Keynote Address in the Saratoga Ballroom (1.0 W 0.0 WW 1.0 PE)							
	Session 2: Water Quality & Treatment Room: SCC 2A			Session 3: Utility Risk & Resiliency Room: SCC 2B			Session 4: Source Water Protection Room: Broadway	
3:00 - 3:30 pm	2 2.0 W 1.5 WW 2.0 PE	20 Years of UV Disinfection – Lessons Learned from an Early Adopter		3 2.0 W 0.5 WW 2.0 PE	Better Asset Management Planning: Tales from the Sewer Side		4 2.0 W 0.0 WW 2.0 PE	What is source water protection, why does it matter, why will climate change make it more important?
3:30 - 4:00 pm		Keeping Teeth Healthy: Fluoride System Upgrades for a City's 35 MGD WTP			Creating a Conversation Culture: One District's Water Saving Journey			Beyond Raw Water Monitoring: Resources for monitoring your drinking water source
4:00 - 4:30 pm		Mmm Mmm Good – Campbell's™ Treatment Soup			Condition Assessment of Large Diameter Water Transmission Mains			NYS's Drinking Water Source Protection Program
4:30 – 5:00 pm		Unveiling the Science of Polymer Activation: Exploring the Benefits Through Applications			Implementation of a Holistic, Risk Based Approach for ECWA's Transmission Mains			Source Water Protection Policies, from your Treatment Plant to the Capital
5:00 – 6:30 pm	Exhibit Hall Grand Opening Reception							

Wednesday, April 16, 2025 | Registration Open - 6:00 am | Exhibit Hall - 9:30 am – 6:30 pm

7:30 - 9:15 am	Session 5: Regulatory and Funding Panel in the Saratoga Ballroom (1.5 W 0.0 WW 1.5 PE)								
	Session 6: Lead & Copper Compliance Room: SCC 2A			Session 7: Operators			Session 8: Emerging Technologies Room: SCC 2B		
9:30 - 10:00 am	6A 1.0 W 0.0 WW 1.0 PE	What Now? How to Proactively Prepare Now for LCRI Compliance in 2027		7A 1.0 W 0.0 WW 1.0 PE	H2O Talent Flow: Workforce Challenges Facing the Water Industry Room: Broadway	Tour 2.0 W 0.0 WW 2.0 PE	Tour of Latham (max of 40)	8A 1.0 W 0.0 WW 1.0 PE	Emerging Technologies for Determining Lead Service Pipe
10:00 - 10:30 am		Developing and Maintaining a Statewide Lead Service Line Inventory						UCMR5 – The Data: What it is Telling Us (So Far)	
10:30 - 11:00 am	Break in the Exhibit Hall Hydrant Hysteria Trials								
11:00 - 11:30 am	6B 1.0 W 0.0 WW 10 PE	Looking Outside of Your Utility for Service Line Material Information		7B 1.0 W 1.0 WW 0.0 PE	Tops Ops Room: Saratoga Ballroom	Tour (see above)	Tour of Latham (max of 40)	8B 1.0 W 1.0 WW 1.0 PE	Performance of AIX for PFAS in Surface Water Pilot Testing
11:30 am – 12:00 pm		A Holistic Approach to Phosphorus Corrosion Control						Navigating PFAS Treatment Options Under Strict Time Constraints	
12:00 - 1:30 pm	Lunch in the Exhibit Hall Hydrant Hysteria Trials								
	Session 9: Distribution & Storage Room: Broadway			Session 10: Operations Room: SCC 2A			Session 11: Residual Management & Treatment Room: SCC 2B		
1:30 - 2:00 pm	9A 1.0 W 0.0 WW 1.0 PE	H2O+My-Gas! Uncovering the Unexpected in Water Mains		1.0 W 0.0 WW 1.0 PE	Promoting LIHWAP: A Case Study on Effective Omnichannel Communications		11A 1.0 W 1.0 WW 1.0 PE	Separate to Destroy? A Novel Approach for Handling Emerging Contaminants	
2:00 - 2:30 pm		Watermain Extension to Alleviate PFAS Contamination			BCOpenWTP: Water Treatment Modeling Made Easy (and Free!)			Performance & Lessons Learned from Operating a Large PFAS Pilot	
2:30 - 3:00 pm	Break in the Exhibit Hall Hydrant Hysteria Trials								
3:00 - 3:30 pm	9B 1.0 W 0.0 WW 1.0 PE	Proactive Water Storage Tank Condition Assessment & Coatings Design		10B 1.0 W 1.0 WW 1.0 PE	Turning Data into Decisions		11B 1.0 W 1.0 WW 1.0 PE	Rise to the Top – Increased Reliability & Efficiency with DAF	
3:30 - 4:00 pm		Leveraging Technology for Water Storage Tank Designs & Construction			OT Cybersecurity Monitoring in Critical Infrastructure – A Practical Approach to Getting Started			The Future of Filter Media: Garneta's Expiration in the Industry	
4:00 - 6:00 pm	Contests: Best Tasting Water, Meter Challenge, Hydrant Hysteria – Finals Reception in Exhibit Hall								

Thursday, April 17, 2025 | Registration Open – 8:00 am | Exhibit Hall - 8:00 am – 12:00 pm

8:00 – 9:30 am	Breakfast in the Exhibit Hall							
	Session 12: Water Source & Supply Room: SCC 2A				Session 13: Drinking Water Essentials Room: Saratoga Ballroom			
9:30- 10:00am	12 A 1.0 W 0.0 WW 1.0 PE	Hydrogeologic Framework & Extent of Saltwater Intrusion in Kings, Queens and Nassau Co.			DWE 2.0 W 0.0 WW 2.0 PE	Drinking Water Essentials: A Guide for Local Leaders		
10:00 - 10:30am		The True Costs of Drought: Practical Guidance for Water Supplies						
10:30 - 11:00am	Break in the Exhibit Hall							
11:00 - 11:30am	12B 1.0 W 0.0 WW 1.0 PE	Give Me a Boost – System Management Across Pressure Zones			DWE See Above	Drinking Water Essentials: A Guide for Local Leaders		
11:30 am – 12:00pm		Two Problems, One Opportunity – Multi-Municipal Chlorination Upgrade for Compliance & Safety						

TRAVEL REQUEST

Date: _____

Employee Name	Job Title	Department
Michael Quinn	Director of Distribution	Engineering
Mark Jarmuz	Distribution Engineer	Engineering
Mark Bellacose	Distribution Engineer	Engineering

Destination: NYS AWWA Conference - Saratoga Springs, NY

Is this training needed to meet professional licensing requirements? Yes (PE and Operators)

Description of training or business, and reasons and benefits of attendance:

Annual AWWA Conference. Meeting of NYS Water Professional from across New York

Variety of presentations on pertinent subjsct matter of importance to ECWA including Lead

service lines, asset management, etc. ECWA transmission main condition assessment will be presented

Dates of Travel

From: 4/15/2025 To: 4/17/2025 Total number of business days: 3

Estimated Cost

Transportation \$ ECWA Vehicle Hotel Accommodations \$ 2,350 Meals \$ 500

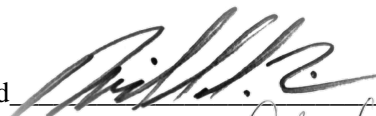
TOTAL ESTIMATED COST \$ 2,850 W/ REGISTRATION FEE \$ 4,125

Balance in the training budget prior to this trip \$ 2,500

Unit Number 2501 Primary Number 401000 G/L Number 662012

Comments (i.e. spouse traveling, preferences): _____

Approvals

Department Head  Date 2/10/2025

Chief Operating Officer  Date 02/10/2025

Secretary  Date 02/10/2025

TRAVEL REQUEST

Date: _____

Employee Name	Job Title	Department
William Wheeler	Sr. Distribution Engineer	Control
Seth Krull	Production Engineer	Control
Scott Klubek	Pump Mechanic Crew Chief	Maintenance

Destination: NYS AWWA Conference - Saratoga Springs, NY

Is this training needed to meet professional licensing requirements? Yes (PE and Operators)

Description of training or business, and reasons and benefits of attendance:

Annual AWWA Conference. Meeting of NYS Water Professional from across New York

Variety of presentations on pertinent subject matter of importance to ECWA including Lead

service lines, asset management, etc. ECWA transmission main condition assessment will be presented

Dates of Travel

From: 4/15/2025 To: 4/17/2025 Total number of business days: 3

Estimated Cost

Transportation \$ ECWA Vehicle Hotel Accommodations \$ 2,350 Meals \$ 500

TOTAL ESTIMATED COST \$ 2,850 W/ REGISTRATION FEE \$ 4,125


Balance in the training budget prior to this trip \$ 2,500

Unit Number 1020 Primary Number 401000 G/L Number 662012

Comments (i.e. spouse traveling, preferences): _____

Approvals

Department Head  Date 2/10/2025

Chief Operating Officer  Date 2/11/25

Secretary  Date 2/11/25

TRAVEL REQUEST

Date: 1/31/2025

Employee Name	Job Title	Department
Sabrina Figler	Director of Water Quality	Water Quality
Gabriella Holevinski	Chemist	Water Quality

Destination: NYSAWWA ANNUAL WATER EVENT SARATOGA SPRINGS, NY

Is this training needed to meet professional licensing requirements? no

Description of training or business, and reasons and benefits of attendance: Water professionals from across the state meet to discuss issues pertinent to NYS utilities, EPA and State legislative priorities including emerging technologies and UCMR5, lead and copper, water quality and treatment

Dates of Travel

From: April 14, 2025 To: April 17, 2025 Total number of business days: 3.5

Estimated Cost

Transportation \$ 0 Hotel Accommodations \$ 1544.94 Meals \$ 300

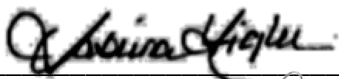
TOTAL ESTIMATED COST \$ 2694.94 **W/ REGISTRATION FEE** \$ (850)


Balance in the training budget prior to this trip \$ 10,400.00

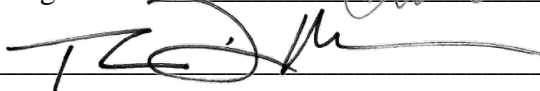
Unit Number 1030 Primary Number 401000 G/L Number 640212

Comments (i.e. spouse traveling, preferences): _____

Approvals

Department Head  Date 1/31/2025

Chief Operating Officer  Date 2/6/25

Secretary  Date 02/03/2025