

ERIE COUNTY WATER AUTHORITY INTEROFFICE MEMORANDUM

January 24, 2025

TO:

Terrence D. McCracken, Secretary to the Authority

FROM:

John M. Catanzaro, Director of Operations

SUBJECT:

Board Authorization for Hydrant/Valve Replacements

Please be advised that Authority personnel have recently replaced various hydrants and valves that were obsolete, defective or unrepairable. These hydrants and valves are located within the Direct Service areas of the Erie County Water Authority Service Area.

Since the hydrants and valves are assets of the Authority, the old hydrant or valve must be removed from our inventory. This is referred to as "retired". The new hydrant or valve then replaces the retired asset. The make, size, model and cost of the new hydrant or valve is then included as a current asset.

The action to retire an old hydrant or valve and to replace it with a new hydrant or valve requires authorization from the Board. As such please find the following:

- Blue Authorization form for Board Resolution for hydrant and valve replacements.
- Construction Authorization forms for the subject hydrant or valve that was replaced;
 along with a pink "Property Removed from Service" form for each hydrant and valve.
 These two documents identify all the pertinent data including the cost of the new asset.

Please advise if you require additional information.

ERIE COUNTY WATER AUTHORITY AUTHORIZATION FORM

For Approval/Execution of Documents (check which apply)

Contract: Project No.:							
Project Description: HYDRANT AND VALVE REPLACEMENTS							
Item Description:							
Agreement Professional Service Contract Amendment	Change Order						
BCD NYSDOT Agreement Contract Docume							
Recommendation for Award of Contract Recommendation	n to Reject Bids						
Request for Proposals							
X Other EC'S							
Action Requested:							
Board Authorization to Execute Legal Approval							
Board Authorization to Award Execution by the Ch	airman						
Board Authorization to Advertise for Bids Execution by the Secretary to the Authority							
Board Authorization to Solicit Request for Proposals							
X Other BOARD RESOLUTION							
Approvals Needed:							
APPROVED AS TO CONTENT:							
X Director of Operations Chief Operating Officer Chief Operating Officer	Date: 02/07/2025						
	Date:						
X Executive Engineer Director of Administration	Date: <u>2/10/2025</u>						
	Date:						
Risk Manager	Date:						
Risk Manager Chief Financial Officer	Date:						
Risk Manager Chief Financial Officer Legal	Date:						
Risk Manager Chief Financial Officer Legal APPROVED FOR BOARD RESOLUTION:	Date: Date:						
Risk Manager Chief Financial Officer Legal APPROVED FOR BOARD RESOLUTION:	Date:						
Risk Manager Chief Financial Officer Legal APPROVED FOR BOARD RESOLUTION:	Date: Date:						
Risk Manager Chief Financial Officer Legal APPROVED FOR BOARD RESOLUTION: X Secretary to the Authority	Date: Date:						

Item No:

Resolution Date:

FOR RECORD PURPOSES ONLY; WORK DONE WHEN NECESSARY FOR MAINTENANCE PURPOSES

ERIE COUNTY WATER AUTHORITY CONSTRUCTION AUTHORIZATION

Budget No. 250909 Date: 01/08/25 Estimate Starting Date	Projec		20250002	9		Auth	orization No.:	EC 7474, R 250002
O1/08/25 Estimate Starting Date O1/08/25 Estimate Complete Date x yes no Retirement Involved x Public Street Private Right of Way On Authority's Prop Tax Districts Tax Districts Date of Easement Tax Districts DETAILED DESCRIPTION AND PURPOSE: Originally installed in 1960, under EC 990, was scrapped, retired under #R 250002 and replaced with a 6" resilient seat valve under EC 7474. Old 6" gate valve was unrepairable. Work done by ECWA forces at ECWA expense. Service @ (3) Removal Cost Less Salvage \$ (4) Gross Investment \$ DEDUCT (5) Const. Advance \$ (6) Service Conn. \$ (7) Refunds \$ (8) Net Auth. Invest. \$ BUDGETARY DATA (9) Tot. Budget Expnd. \$ (10) This Authorization \$ (11) Pre Approved \$ (12) Tot. Apvl. To Date \$ (13) Bal. Budget Expnd. \$ (14) Pre Approved \$ (15) Preparation \$ (15) P	Budge	et No.	250909				Date:	
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ERIE COUNTY WATER AUTHORITY Property Removed From Service

Inputte	ed By/D	ate 01/	/24/25 lmp				Pro	piect No.:	202500029		
G.L. N			.000								
Pri. No).	4		Location	n: CHT	N		Da	ite: 01/08	3/25	
Auth N	No.					(To	wn)				
Date In	nstalled:		1960					I	Public St.	(X)	
Under	Auth. N	lo.:	EC 990		III. Ens				or		
Date R	Removed	1:	01/08/25					Private	-Right-of-W	/ay ()	
Replac	ed Und	er:	EC 7474					Disp. 1. Book Value			
			(EC#, OV	WIP, BI	#)			Code:	2. Cost of	Removal	
									3. Salvage	e (Trade-in)	
Compl	ete desc	cription of	unit retire	d: (Reco	ord numb	ers if p	ossib	le)			
					1-6" gate	valve					
H L Vo									Dena	rtment Head	
FC	OR ACC	COUNTIN	G DEPT.	USE C	DNLY.	DO N	OT V	VRITE BI	ELOW THI		
	em Reti							77 2, -	TELEGIA CONT	Salvage,	
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JE 32 (Dr)

JE 32 (Cr)

JE 33 (Dr) JE 33 (Cr) 186.000

101.000

108.00

186.00