



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

January 22, 2019

To: Terrence D. McCracken, Secretary to the Authority

From: Paul Miklos, Production Technician

Subject: Formal Contract Extensions

The following contracts are due to expire within the next six months. I am reaching out to you to see if the Authority would be interested in extending the contracts or would it be preferred that the Authority re-advertized for bids.

Each of the following contractors has performed their respective duties per contract terms and has proven to be an asset in supporting the needs of the Authority.

It is my recommendation that the following contracts be extended for the terms and conditions as stated per contract.

Contractor	Service	Project Number	Expiration Date	Extension Term
Ferguson Electric	Electrical Service	201700017	05/31/2019	1 Year
Mollenberg-Betz	HVAC	201700097	06/30/2019	1 Year
Simmers Crane	Crane Inspection	201700072	06/30/2019	1 Year

I have also attached the supporting contract page that states the terms and conditions of each contract extension.

DPM
Attachments
cc: R.Stoll
D.Patton

any preceding breach or violation by CONTRACTOR of any term, covenant, condition of this Agreement or of any applicable Law or Regulation.

11.0 Grounds for Renewal of Contract

- A. If the Erie County Water Authority and CONTRACTOR mutually agree to continue this Contract after the 31st day of May 2019, it shall be extended for the term of one (1) year on the same terms and conditions provided for herein. CONTRACTOR shall provide written notification to the Erie County Water Authority of the contract extension prior to the expiration of the initial term of this Contract.

of any preceding breach or violation by CONTRACTOR of any term, covenant, condition of this Agreement or of any applicable Law or Regulation.

11.00 Grounds for Renewal of Contract

- A. If the Erie County Water Authority and CONTRACTOR mutually agree to continue this Contract after the 30th day of June 2019, it shall be extended for the term of one (1) year on the same terms and conditions provided for herein. CONTRACTOR shall provide written notification to the Erie County Water Authority of the contract extension prior to the expiration of the initial term of this Contract.

C. Scheduled and Emergency Repairs / Maintenance

1. Payment shall be at the hourly rate stipulated in the Contract. The hourly rate shall include an amount, considered by the Contractor, adequate to cover the Contractor's labor, tools, equipment, and overhead and profit.
2. An Authority Work Order may be required to be signed at the beginning and end of a project.
3. Payment shall start when the personnel arrives on the job site and end when they leave the job site.
4. Overhead and profit can be charged on materials only at a rate not to exceed 5%. The CONTRACTOR shall provide copies of material invoices with the bills for the specified project
5. An additional amount may be charged to the hourly rate to cover the subcontracted work at a rate not to exceed 10% for any preapproved work.

D. Equipment

1. A man lift may be required for over head work to be performed safely and efficiently during a scheduled or emergency repair/maintenance.
2. The use of this pay item shall not be permitted for the Annual Inspection, Preventative Maintenance, and Certification line items.
3. Payment shall be at the hourly rate stipulated in the Contract and shall be the full compensation for the specified equipment.
4. Payment for the equipment shall start when the personnel arrives on the job site and end when they leave the job site.
5. The number of hours for the equipment shall not exceed the labor hours for each project.
6. No payment shall be made for mobilization or demobilization of the equipment.

2.02 CONTRACT DURATION

If the Erie County Water Authority and CONTRACTOR mutually agree to continue this Contract after the 30th day of June 2018, it shall be extended for not more than two 1-year terms on the same terms and conditions provided for herein. CONTRACTOR shall provide written notification to the Erie County Water Authority of the contract extension prior to the expiration of the initial term of this Contract.