



ERIE COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM

February 21, 2019

To: Terrence D. McCracken, Secretary to the Authority

From: David M. Patton, Senior Production Engineer

Subject: Heating, Ventilating, and Air Conditioning Service
And Preventative Maintenance Work
Within the ECWA's Facilities
For a Two Year Period from July 1, 2017 through June 30, 2019
ECWA Project No. 201700097

The above referenced service contract will expire on June 30, 2019. The Contractor, Mollenberg-Betz, Inc. expressed interest in extending the current contract with ECWA under the same terms and conditions for one year, through June 30, 2020. This contract enables the Authority to obtain necessary HVAC services for all appropriate facilities, HVAC equipment maintenance, and boiler inspections. Mollenberg-Betz, Inc. has provided reliable and competent service for the Authority's HVAC systems.

The following documents are attached to process the extension of the above referenced contract:

- Blue Authorization Form.
- Three originals of "Erie County Water Authority Contract Extension Form".
- Letter from Mollenberg-Betz Inc. dated February 14, 2019 requesting contract extension.
- Copy of page 00500-7 of the current contract with Section 11.0 – Grounds for Renewal of Contract.

DMP:PDM:jmf

Attachments

cc: R.Stoll

ECWA-379-1701-I-186